

May 6, 2020

Board members present for regular session at 9:00 a.m. were: Twombly, Hoadley, Shelley and Wedemeyer joined via conference call. Homan was absent.

Also present: Mandy Berg, Nick Kauffman, Caleb Nelson, and Dominic Johnson joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

MINUTES: Moved by Shelley and seconded by Hoadley to approve the minutes from April 29, 2020. Approved.

CLAIMS: Moved by Shelley and seconded by Wedemeyer to approve the following claims:

Vendor Name	Payable Description	Total		-7x-01	
21st Century Cooperative	Fertilizer & Seed	\$1,174.08	Kimball Midwest	Misc Shop-Hand Sanitizer	\$69.00
Adair Co Home Care	Community Service Grant	\$116.61	McMorran Lawn Services	Lawn Care	\$215.00
Adair Co Sanitary Landfill	Per Capita Census	\$10,740.80	Midwest Office Technology	Engineering Supplies-Ink For Plotter	\$383.55
Adair News, The	Property Tax	\$51.00	Monaghan, Barry	Conservation Rent	\$289.00
Ahlers & Cooney Pc	Labor Relations	\$800.00	Office Depot	Election Notice Paper	\$85.95
Alliant Energy - IES	Utilities-Gas (3) Locations	\$630.17	Office Machines Company	File Cart	\$118.30
AMC Real Estate	ATURA Rent	\$250.00	O'Halloran International	Parts #500	\$125.32
Aramark Uniform Services	Floor Mats	\$121.84	On Target Ammunition LLC	Ammunition	\$4,490.00
B M Sales	Custodial Supplies	\$204.00	Orient City	TJ Payment -City FM Extensions	\$751.25
Berg, Mandy	Postage Reimbursement	\$220.00	Orient Municipal Light	Utilities-Orient Yard	\$81.25
Bridgewater Tires & More	Tire Repair & Gasoline	\$144.00	Orient Municipal Water	Utilities	\$60.75
Calhoun-Burns And Associates, Inc	Design Work- Wind Farm Bridge Analysis	\$1,537.80	Otto, Lorence & Wiederstein	Legal Representation	\$60.00
Central IA Distributing Inc	Misc Shop	\$770.01	Polk Co Treasurer	Medical Examiner Fees	\$184.77
Central Iowa Ready Mix, Inc.	W18 Lincoln Bridge Deck Materials	\$5,184.00	Postmaster	Primary Election Postage	\$110.00
Christensen Construction	Elevator Project Fees	\$613.57	Power Plan	Parts #163	\$1,187.56
Cintas	Misc Shop-Alcohol Towelettes	\$30.30	Praxair Distributing Inc	Wedling Supplies, Cylinder Rent	\$120.56
Cunningham-Reis, LLC	Bros Swap C001(103)--Se-01	\$9,137.40	Productivity Plus Account	Parts #506	\$4.76
Delta Dental Delta Vision	ISAC Group Vision	\$22.39	Quick Supply Co	Seed & Fertilizer	\$3,335.00
Diamond Oil Co	Diesel	\$727.46	Schildberg Const Co Inc	Maintenance Rock 132.10 Tons	\$1,723.27
Dollar General Charge Sales	Custodial Supplies	\$58.37	Schildbergs Inc	Transmission, Labor	\$4,726.72
Election Source	Primary Ballot Programming	\$2,250.00	Schultz Plbg & Htg	Valve Repairs	\$274.99
Every Step	Community Service Grant	\$875.00	Seat Treasurer	2020 Seat Membership Dues	\$150.00
Fareway Stores	Provision Cards	\$400.00	Sickles Trucking & Repair LLC	Parts & Repairs	\$15.00
Farmers Electric Coop	ATURA Utilities	\$240.14	Silverstone Group	FY20 Actuarial Valuation Report	\$3,350.00
Flir Outdoor & Tactical Systems	3 Flir Units	\$4,038.75	Southern IA Rural Water	Utilities	\$114.33
Fontanelle City	Utilities-Electric (Fontanelle Yard)	\$34.30	Southwestern Community College	Child Abuse Prevention Grant	\$1,242.25
Grantham Sanitation	Trash Pickup	\$198.00	Sprayer Specialties Inc	Parts #151	\$34.40
Greenfield Lumber Company	Custodial Supplies	\$353.84	Storey Kenworthy	Primary Ballot Printing	\$1,052.82
Greenfield Municipal Utilities	Utilities-3 Locations	\$3,674.29	Stuart Municipal Utilities	ATURA Utilities	\$468.48
Greenfield Oil Company	Tire Labor, Tires, Tubes, Etc.	\$290.00	Sunset Law Enforcement	Targets	\$301.59
Hawkeye Truck Equipment	Parts- #506	\$167.37	UMB Bank, N.A.	GO Bond Principal & Interest	\$2,116,616.25
Heffron Services	Dust Control For G27 Project	\$3,330.00	Verizon Wireless Bellevue	Cellular Phone Service	\$415.82
Hillcrest Apartments Of Adair, Inc	ATURA Rent	\$250.00	Vic's Crane & Heavy Haul, Inc	Reimbursement For Overpmt	\$35.00
Housby Mack Inc	Filters, Parts #630	\$330.81	Western Engineering Co, Inc.	TIF G27 Resurface Project	\$195,122.77
IA Prison Industries	Car Markings	\$510.51	Wex Bank	Gas Co Cars	\$137.95
Imagetek Inc	Cloud Backup & Recovery Services	\$40.00	Windstream	Telephone Utility	\$1,311.38
Insurance Trust	Insurance Trust	\$300.00	Wiremann Electric LLC	Labor & Materials	\$24,177.37
ISAC Group Dental	Dental Insurance Premiums	\$205.68	Ziegler Inc	Parts, Labor, Filters & Other Supplies	\$1,717.40
ISAC Group Health Program	Health Insurance Premiums	\$3,767.00			
JB Holland Construction, Inc.	Tif-G61 Grading Project Lfm-Lgg61-	\$260,833.02			
				Total:	\$2,679,282.32

0032 - NW WIND FARM UR DEBT SERVICE FUND	\$1,676,312.50
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$459,285.79
1599 - MISC CAPITAL PROJECTS	\$613.57
2010 - PUBLIC SAFETY CENTER DEBT SERVICE FUND	\$154,837.50
2999 - MISC CAPITAL PROJECTS DEBT SERVICE	\$285,466.25
8500 - ADAIR COUNTY INSURANCE TRUST	\$4,295.07
TOTAL:	\$2,679,282.32

Fund Summary

Fund	Amount
0001 - GENERAL FUND	\$28,501.90
0002 - GENERAL SUPPLEMENTAL	\$3,868.77
0011 - RURAL SERVICES	\$15,192.08
0020 - SECONDARY ROAD	\$45,724.89
0021 - LOCAL OPTION SALES TAX	\$5,184.00

Approved.

MANURE MANAGEMENT PLAN UPDATES: Moved by Shelley and seconded by Wedemeyer to acknowledge receipt of the manure management plan update from Bittersweet Finisher Farms. Approved.

GRAND RIVER TOWNSHIP RESIGNATION & APPOINTMENT: Moved by Hoadley and seconded by Shelley to accept with regret the Resignation of David Grasty as Grand River Township Trustee and thank him for his years of service. Approved. Moved by Hoadley and seconded by Twombly to appoint Carol Herrmann as Grand River Township Trustee. Approved. Supervisor Homan joined the meeting via conference call at 9:05 a.m.

GO URBAN RENEWAL BOND, SERIES 2020 RESOLUTION: Moved by Shelley and seconded by Hoadley to approve and for the chair to sign **Resolution #2020-36** – Resolution Directing The Advertisement For Sale Of \$4,495,000 (Dollar Amount Subject To Change) General Obligation Urban Renewal Bonds, Series 2020, And Approving Electronic Bidding Procedures And Official Statement WHEREAS, the Issuer is in need of funds to pay costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of Chapter 403 including road and bridge infrastructure projects, essential county purpose(s), and it is deemed necessary and advisable that General Obligation Urban Renewal Bonds, to the amount of \$4,500,000 be authorized for said purpose(s); and WHEREAS, pursuant to notice published as required by Section 331.443 of the Code of Iowa, this Board has held a public meeting and hearing upon the proposal to institute proceedings for the issuance of said Bonds, and no petitions for referendum having been received, the Board is therefore now authorized to proceed with the issuance of said Bonds for such purpose(s); and WHEREAS, in conjunction with its Municipal Advisor, Speer Financial, the County has caused an Official Statement to be prepared outlining the details of the proposed sale of the Bonds; and WHEREAS, the Board has received information from its Municipal Advisor evaluating and recommending the procedure hereinafter described for electronic, facsimile and internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and WHEREAS, the Board deems it in the best interests of the County and the residents thereof to receive bids to purchase such Bonds by means of both sealed and electronic internet communication. Now, Therefore, Be It Resolved By The Board Of Supervisors Of Adair County, State Of Iowa: Section 1. That the receipt of electronic bids by facsimile machine and through the Speer Auction Competitive Bidding System described in the Notice of Sale and Official Statement are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale. Section 2. That General Obligation Urban Renewal Bonds, Series 2020, of Adair County, State of Iowa, in the amount of \$4,495,000 (Dollar Amount Subject to Change), to be issued as referred to in the preamble of this Resolution, to be dated June 17, 2020, be offered for sale pursuant to the published advertisement. Section 3. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Chairperson and County Auditor, upon the advice of bond counsel and the County's Municipal Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Bonds for sale. Section 4. That the Auditor is hereby directed to publish notice of sale of the Bonds at least once, the last one of which shall be not less than four clear days nor more than twenty days before the date of the sale. Publication shall be made in "The Adair County Free Press", a legal newspaper, printed wholly in the English language, published within the county in which the Bonds are to be offered for sale or an adjacent county. The notice is given pursuant to Chapter 75 of the Code of Iowa, and shall state that this Board, on the 20th day of May, 2020, at 2:30 P.M., will hold a meeting to receive and act upon bids for said Bonds, which bids were previously received and opened by County Officials at 10:30 A.M. on said date. Roll Call Vote: Twombly, aye; Hoadley, aye, Homan, aye; Wedemeyer, aye; and Shelley, aye. Approved.

AUDITOR: Berg discussed the submitted budget amendments by each department. Moved by Wedemeyer and seconded by Shelley to approve to publish the Public Hearing Notice in the paper next week and set the public hearing date for May 27, 2020. Approved. Dominic Johnson exited the call at 9:14 a.m.

ENGINEER: Drug & Alcohol-Free Workplace Policy – Engineer Kauffman explained to the Board that since we are no longer part of a consortium and are now with Unity Point for drug testing, a policy needs to be adopted that applies to the County's CDL drivers. Unity Point handles the random drawing for the drug tests, but the tests are actually done locally. Moved by Homan and seconded by Hoadley to approve the Drug & Alcohol-Free Workplace Policy. Approved. **Maintenance and Activities** – The Board reviewed the maintenance and activities report submitted by Engineer Kauffman.

TREASURER: Brenda Wallace, County Treasurer entered at 9:20 a.m. Janelle Schneider, Recorder entered at 9:21 a.m. Wallace explained that the Treasurer's office has not been able to accept credit cards for payments since closing the courthouse to the public. Wallace would like to get wireless internet in order to use the credit card machine at the window in the West entrance. Wallace believes that this would help bring in the tax payments that still need to be received. There would be no extra cost to the monthly internet bill, but would require a \$704.54 equipment fee from Access Systems. Moved by Hoadley and seconded by Shelley to approve the set up and use of wireless internet. Approved. Rich Wallace entered at 9:22 a.m.

COVID-19 UPDATES & DISCUSSION: Treasurer Wallace stated that 10 boxes of masks has been purchased for the courthouse and for the use of the Board if need. Supervisor Hoadley discussed the updated numbers for positive COVID-19 cases for Guthrie County and Adair County and stated that the numbers are on the rise. Hoadley stated that we need to keep protecting ourselves and our families by continuing what we are doing.

Supervisor Hoadley stated that she would like Jake Chapman to talk with the Board within the next week or two concerning the sound ordinance. Supervisor Twombly stated that he would like our County Attorney to be present for any discussion concerning the ordinance. Supervisor Hoadley would also like to look into a solar ordinance as she has seen the trucks in the County and has an email stating that solar would like to come into the County. Supervisor Shelley stated that he didn't think that this was something we should be doing during the coronavirus pandemic. Supervisor

Twombly stated that it should be up to the landowner and is not sure what could be done since the landowner signed an easement to their property. Supervisor Wedemeyer stated that this isn't an agenda item and that it should not be discussed at this time.

ADJOURNMENT: Moved by Wedemeyer and seconded by Hoadley to adjourn at 9:32 a.m.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ John Twombly, Chairman

ATTEST: _____ Mandy Berg, Auditor