

February 10, 2021

Board members present for regular session at 9:00 a.m. were: Shelley, Twombly, Walker and Wedemeyer. Hoadley joined via conference call.

Also present: Mandy Berg and Brenda Wallace. Joanie Finck joined via conference call.

All motions were approved unanimously unless noted otherwise.

Due to heightened public health risk from the coronavirus outbreak, the Board Meeting was held via conference call pursuant to Iowa Code section 21.8.

MINUTES: Moved by Walker and seconded by Wedemeyer to approve the minutes from February 3, 2021. Approved.

CLAIMS: Moved by Wedemeyer and seconded by Walker to approve the following claims:

Vendor Name	Payable Description	Total			
A.M. Cohron & Son, Inc	N 22 Jackson (TIF) Bridge	\$94,421.50	IA Dept Of Transportation	Drive Rivet, Nylon Washer	\$192.00
Access Systems	Total It Care/Cyber Security	\$2,622.15	IA St Medical Examiner	Medical Examiner Fee	\$2,308.00
Access Systems Leasing	Server Lease	\$1,213.05	Imagetek Inc	Cloud Backup & Recovery	\$40.00
Adair Auto Parts	Fuel Barrel Hose-Adair	\$62.49	Insurance Trust	Insurance Trust	\$300.00
Adair Co Auditor	Fuel Barrel Hose-Adair	\$62.49	IPERS	IPERS Correction	\$13,891.90
Adair Co Engineer	6 Plat Books	\$154.00	ISAC	2021 ISAC Virtual Conference	\$450.00
Adair Co Health System	Gas County Cars	\$2,098.61	ISAC Group Dental	Dental Ins Premiums	\$377.88
Adair Co Home Care	2 Random Dot Drug Tests	\$138.00	ISAC Group Health Program	Health Ins Premiums	\$5,347.00
Adair News, The	14 Grant	\$1,134.29	ISAC Group Vision	Vision Ins Premiums	\$58.80
Agriland Fs Inc	Publications	\$978.29	JB Holland Constructio	G61 Grading Project (TIF)	\$57,721.38
Ahlers & Cooney P.C.	Ethanol, Diesel, Propane, Misc	\$39,115.00	Jensen Construction Co Inc	W 35 Jefferson (Lost) Bridge	\$4,422.23
Alere Toxicology Services	Labor Relations	\$800.00	Johnson County Medical Ex	Medical Examiner Fees	\$326.85
Alliant Energy – IES	New Employee Drug Screen	\$13.39	Larson, Melissa S., P.C.	Attorney Expense	\$1,400.00
Aramark Uniform Services	Utility - Gas	\$1,049.06	Legacy Materials LLC	Ice Control Sand	\$2,904.07
Armstrong Electric	Towel & Uniform Service	\$348.92	Monaghan, Barry	Conservation Rent	\$289.00
Bm Sales	Installation	\$558.00	Office Depot	Office Supplies	\$299.90
Bridgewater Tires & More	Custodial Supplies	\$124.00	O'Halloran International	Kit, Scan Tool, Wrench, Filter	\$681.51
Calhoun-Burns And Associates, Inc	4 New Tires/Disposal Of 4 Tires	\$926.00	Orient Municipal Light	Utilities-Electric Orient Yard	\$307.50
Christian Home Assoc	Southern Hills Wind Farm	\$586.00	Praxair Distributing Inc	Monthly Cylinder Rent	\$138.41
Christoffersen, Ardyth M.	Bridge Analysis		Productivity Plus Account	Outside Labor/Parts	\$3,705.67
Corporate Translation Serv	Shelter Services	\$1,118.48	Quill	Paper	\$115.96
Creston Publishing Co	Right Of Way Contract	\$1,617.96	Schildberg Const Co Inc	Maint Rock 9267.04 Tons	\$113,521.80
Crisis Intervention & Adv	Inmate Translation Services	\$18.52	Schultz Plumbing And Heat	Water Cooler, Installation	\$2,157.95
Cunningham-Reis, LLC	Publications	\$1,038.43	Secure Benefits Systems	HRA Fees/Claims	\$5,231.61
Daino, Marty	Child Abuse Prevention Grant	\$295.62	Shetler, Ethan Ken	Right Of Way Land Perm/Temp	\$1,065.56
Devault, Caelen	North Jefferson Bridge (LOST)	\$15,132.00	Shield Technology Corp	Swrms lbr Update	\$500.00
Diamond Oil Co	Snow Removal	\$80.00	Shuck-Britson, Inc.	Consulting Fees	\$3,604.25
Dollar General Charge	Payment/ Tobacco Buys	\$750.00	Sickles Trucking & Repair	Tire Repair	\$70.00
Farmers Lumber Company	Diesel 1294.80 Gallons	\$1,324.82	Sign-Up Ltd	E-911 Sign Stickers	\$462.00
Fontanelle City	Custodial Supplies	\$89.00	Southern IA Rural Water	Water Meter Deposit	\$227.00
Frese, Stan	Signs-Screws	\$36.38	Storey Kenworthy	Envelopes	\$73.82
Galls, LLC	Electric Fontanelle Yards	\$193.52	The Schneider Corporation	Assessor Soils Update	\$1,560.00
Garden & Associates, Ltd	VA Mileage	\$85.10	Vandewater, Jeff	Face Shield Cover	\$29.95
Grantham Sanitation	Uniform Supplies	\$305.62	Wallace Auto Supply Co	Parts, Hand Tools, Filters	\$1,907.85
Greenfield Lumber Co	Box Culvert N9 Prussia Eng	\$527.00	Wallace, Brycen	Snow Removal	\$256.25
Greenfield Municipal Util	Jail Garbage Hauling	\$98.00	Wallace, Richard W	Mower Gas	\$13.55
Greenfield Oil Company	CB,Radio Antenna, Shed Repair	\$135.55	Wex Bank	Gas Co Cars	\$123.48
Greenfield True Value	Utilities	\$3,438.20	Windstream	Telephone	\$168.55
Guthrie Co Envir Health	Dismounted/Mounted	\$45.00	Youth Emer. Services	Shelter Services	\$139.95
Housby Mack Inc	Tire Chains, Saw Chain, Equip	\$206.83	Ziegler Inc	Directional Snow Plow	\$4,160.41
	Oct-Dec Billing 2020	\$4,718.35			
	Filters-Air, Oil & Fuel Filters	\$504.61			
					\$408,653.78
0001 - GENERAL FUND		\$30,089.76			
0002 - GENERAL SUPPLEMENTAL		\$36.91			
0011 - RURAL SERVICES		\$6,254.34			
0020 - SECONDARY ROAD		\$189,260.37			
0021 - LOCAL OPTION SALES TAX		\$19,554.23			
1520 - NW WIND FARM UR CAPITAL PROJECT FUND		\$152,142.8			
8500 - ADAIR COUNTY INSURANCE TRUST		\$11,315.29			
		\$408,653.78			

Approved.

MONTHLY REPORTS: Moved by Twombly and seconded by Wedemeyer to acknowledge receipt of the following December Monthly Reports:

Auditor/Treasurer Monthly Report, Clerk of Court Monthly Report, Recorder's Management Fees Report, Recorder's Electronic Transaction Fees Report, Recorder's Quarterly Report, and the Sheriff's Quarterly Report. Approved.

2020 W-2 WAGES: Moved by Hoadley and seconded by Wedemeyer to approve and publish the following 2020 W-2 wages:

Employee Name	Department	Annual Wages
Algreen, Michael	005 - Sheriff	\$71,065.84
Armstrong, Joshua	005 - Sheriff	\$64,597.87
Ashmore, Lee	021 - Veterans Affairs	\$660.00
Avey, Floyd	021 - Veterans Affairs	\$15,601.41
Barrett, David	070 - Township Clerks	\$40.00
Bauer, Abygail	070 - Township Clerks	\$40.00
Bauer, Alex	020 - Secondary Roads	\$43,707.40
Belden, Ron	070 - Township Clerks	\$40.00
Berg, Amanda	002 - Auditors	\$53,701.83
Carl, Roger	020 - Secondary Roads	\$40,710.50
Carns, Clark	020 - Secondary Roads	\$42,045.38
Christoffersen, Randy	070 - Township Clerks	\$40.00
Comstock, Adam	020 - Secondary Roads	\$44,409.19
Cooper, Bradley	020 - Secondary Roads	\$37,565.49
Corder, Travis	020 - Secondary Roads	\$37,383.55
Cormeny, Troy	020 - Secondary Roads	\$42,933.40
Critz, Kelly	005 - Sheriff	\$29,136.98
Defrancisco, Tyler	005 - Sheriff	\$62,342.19
Denton, Dennis	005 - Sheriff	\$41,327.85
Dolan, Mandy	007 - Recorder	\$44,236.45
Dukes, David	020 - Secondary Roads	\$25,993.11
Ehler, Jonathan	022 - Conservation	\$46,494.45
Erbes, Jennifer	003 - Treasurer	\$34,297.90
Erickson, William	020 - Secondary Roads	\$41,731.85
Eshelman, Jennifer	005 - Sheriff	\$12,346.99
Fletcher, Tracy	020 - Secondary Roads	\$41,940.47
Ford, Douglas	005 - Sheriff	\$41,429.08
Ford, Dustin	020 - Secondary Roads	\$37,493.11
Frederick, Julia	070 - Township Clerks	\$80.00
Funke, Jonathan	022 - Conservation	\$11,428.70
Griffith, David	020 - Secondary Roads	\$40,265.32
Griffith, Donnell	004 - Attorney	\$30,589.59
Grubbs, Lorene	070 - Township Clerks	\$60.00
Hansen, Sawyer	020 - Secondary Roads	\$68,535.23
Hoadley, Jodie	001 - Supervisors	\$27,145.27
Hoakison, Dana	005 - Sheriff	\$41,828.43
Holmes, Polly	005 - Sheriff	\$39,371.64
Homan, David	001 - Supervisor	\$26,697.90
Hopf, Marvin	070 - Township Clerks	\$60.00
Ingwers, Jacob	005 - Sheriff	\$41,343.57
Ingwers, Nadine	005 - Sheriff	\$50,363.57
Jensen, Nathan	020 - Secondary Roads	\$45,395.05
Jensen, Pam	069 - Assessor	\$58,685.16
Johnson, Dominic	022 - Conservation	\$45,802.82
Johnston, Gwendolyn	021 - Veterans Affairs	\$8,497.41
Jones, Janet	001 - Secondary Roads	\$12,533.92
Jorgensen, Jeannette	070 - Township Clerks	\$60.00
Kading, Ashley	070 - Township Clerks	\$40.00
Kauffman, Nicholas	020 - Secondary Roads	\$113,334.48
Kerber, Christopher	022 - Conservation	\$37,715.81

Kerber, Marilee	003 - Treasurer	\$43,362.37
Kordick, Diana	070 - Township Clerks	\$60.00
Larson, Melissa	004 - Attorney	\$65,641.52
Long, Loren	051 - General Services	\$906.74
Luers, Rebecca	070 - Township Clerks	\$60.00
Lundy, Cindy	003 - Treasurer	\$33,027.13
Maas, Ron	070 - Township Clerks	\$60.00
Mccall, Diane	070 - Township Clerks	\$60.00
Meisenheimer, Janelle	020 - Secondary Roads	\$41,022.84
Metzger, Gary	020 - Secondary Roads	\$43,818.22
Metzger, Samuel	020 - Secondary Roads	\$43,646.41
Mitchell, Sandra	002 - Auditors	\$46,294.58
Nelson, Joshua	002 - Auditors	\$39,708.10
Olson, Lynette	022 - Conservation	\$14,314.75
Palmer, Ray	020 - Secondary Roads	\$55,955.69
Paxton, Rick	020 - Secondary Roads	\$45,194.86
Perkins, Kim	005 - Sheriff	\$37,207.28
Pickrell, Amanda	070 - Township Clerks	\$80.00
Queck, Diane	051 - General Services	\$1,589.80
Queck, Lucas	021 - Veterans Affairs	\$720.00
Queck, Nichole	020 - Secondary Roads	\$49,030.18
Raper, Joni	007 - Recorder	\$19,388.63
Schildberg, John	021 - Veterans Affairs	\$660.00
Schneider, Janelle	007 - Recorder	\$51,833.71
Seis-Shelley, Billi	070 - Township Clerks	\$60.00
Seis-Shelley, Billi	069 - Assessor	\$46,274.28
Shelley, Steven	001 - Supervisors	\$26,760.20
Sickles, Dean	020 - Secondary Roads	\$43,628.43
Sickles, Tyson	020 - Secondary Roads	\$49,635.77
Skellenger, Douglas	070 - Township Clerks	\$60.00
Spieker, Christopher	020 - Secondary Roads	\$41,756.92
Standley, Brenda	070 - Township Clerks	\$60.00
Stewart, Lee	020 - Secondary Roads	\$45,663.69
Stofer, Michael	005 - Sheriff	\$66,638.69
Tanner, Kyle	020 - Secondary Roads	\$43,682.40
Tipling, William	005 - Sheriff	\$70,279.13
Twombly, John	001 - Supervisors	\$27,646.92
Vandewater, Jeffrey	005 - Sheriff	\$71,124.04
Venteicher, Kurt	020 - Secondary Roads	\$39,342.99
Wallace, Brenda	003 - Treasurer	\$53,726.83
Wallace, Richard	051 - General Services	\$38,575.48
Warrior, Tiffany	069 - Assessor	\$49,401.30
Wedemeyer, Matt	001 - Supervisors	\$26,812.04
Weed, Shellie	005 - Sheriff	\$41,124.80
Williams, Barry	020 - Secondary Roads	\$44,261.14
Woosley, Adam	020 - Secondary Roads	\$46,074.54
Woosley, Timber	002 - Auditors	\$38,754.80
Zimmerline, Jade	020 - Secondary Roads	\$43,682.40

Approved.

LONGEVITY INCREASES: Moved by Wedemeyer and seconded by Twombly to approve the \$0.05/hour longevity increases for Jacob Ingwers and Jennifer Eshelman effective February 8, 2021 and Polly Holmes effective March 14, 2021 for completion of five years of service. Approved.

TREASURER: Treasurer Wallace explained to the Board that changes were made to the semi-annual report previously approved because of the COVID wage corrections that were made during the W-2 process. Moved by Twombly and seconded by Walker to approve and publish the corrected semi-annual report. Approved. Wallace exited at 9:15 a.m.

GLOBE LIFE – EMPLOYEE INSURANCE & BENEFITS: Brian Nelson, Globe Life, joined the conference call at 9:15 a.m. Nelson gave a presentation to the Board regarding employee insurance and benefits. The Board is open for Nelson to send out information to the employees and allow employees to contact Globe Life if they are interested in any of the voluntary plans, but meetings should not be done on company time. Nelson will stop in to talk to Auditor Berg tomorrow to give her some more information on what would need to be done in order to set up an account and what information needs to be sent out to employees. Nelson exited the call at 9:27 a.m.

AGHUB MIDWEST – AMMONIA FACILITY: Titan Immel, AgHub Midwest, joined the conference call at 9:30 a.m. Immel explained that AgHub Midwest is planning to build an anhydrous ammonia plant to store and fill nurse tanks to be sold to local growers and must receive County approval before the State will allow construction to be permitted. The plant will be 1,150 feet away from the neighboring property owner's yard and 900 feet away from the interstate. AgHub Midwest plans on installing a 12V emergency shut off system in the case of any leaks. The State of Iowa has given the green light to move forward with the project once the County has approved the construction. Moved by Wedemeyer and seconded by Walker to allow AgHub Midwest to construct the anhydrous ammonia plant. Approved. Shelley confirmed with Immel that he would take all responsibility for training their employees to handle the anhydrous properly and Immel agreed. Immel exited the call at 10:36 a.m. Nick Kauffman, County Engineer, entered at 10:37 a.m.

COVID-19 UPDATES & DISCUSSION: Hoadley stated she had been exposed to COVID and had tested positive. Hoadley also stated that there was an outbreak in the nursing home in Fontanelle and doesn't foresee that COVID will be going away anytime soon especially since more strains are coming in. The rest of the Board agreed that precautions still needed to be taken. The Board also discussed Governor Reynold's lifting of the mask mandate.

ENGINEER: Front Page – Moved by Twombly and seconded by Walker to sign the front page for N9 Prussia RCB Culvert Plans L-LRCBN9P – 73-01. Approved. **Secondary Roads Construction Program** – Kauffman presented the five-year secondary roads program report through the Department of Transportation. This list includes Farm to Market and BROS-SWAP projects, but does not include any LOST, TIF, or locally funded projects. **Maintenance & Activities Report** – Engineer Kauffman gave an update on the following projects: Plowing all weekend, but didn't send out road graders, and discussed the snow budget.

ADJOURNMENT: Moved by Twombly and seconded by Walker to adjourn at 10:04 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Steve Shelley, Chairman

ATTEST: _____ Mandy Berg, Auditor