

June 30, 2023

Board members present for regular session at 9:00 a.m. were Baier, Twombly, Hoadley, and Wedemeyer. Walker was absent.

Also present: Mandy Berg, Nick Kauffman, Mitch Steffes – MidAmerican Energy, and Caleb Nelson – Adair County Free Press. Ric Hansen – KJAN, Mandy Billings – KSOM and Jennifer Nichols– Atlantic News joined via conference call.

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Wedemeyer and seconded by Baier to approve the minutes for June 21, 2023. Approved.

CLAIMS: Moved by Wedemeyer and seconded by Hoadley to approve the following claims:

21st Century Cooperative	5 Gal Cornerstone	\$145.49	IA Dept Transportation	Traffic/Street Sign Materials	\$894.56
Adair Co Fair Board	Fy24 Community Program	\$150.00	IA Law Enforcement Academy	Jail Inservice	\$125.00
Adair Co Health System	Jail Meals	\$2,698.40	IA Precinct Atlas Consortium	FY24 Member Fees	\$3,712.92
Adair Co Home Care	Local Public Health Services Grant	\$2,430.66	IA Prison Industries	Signs, Camping Envelopes	\$2,566.30
Adair Co Sanitary Landfill	Tires/ Landfill Fee	\$118.30	Infomax Office Systems	Cloud IT Services	\$5,276.40
Ahlers & Cooney P.C.	Labor Relations	\$800.00	Iowa Natural Heritage Foundation	FY24 Dues	\$50.00
Alliant Energy - IES	Intersection Lighting/Utilities-Electric	\$92.40	ISAC	FY24 Isac Annual Conference	\$250.00
Antisdell, Nancy M.	Bd Member Mileage	\$25.00	Jeanes, Bobby	Safety Allowance FY23- T-Shirts & Hoodie	\$107.17
Aramark Uniform Services	Floor Mats	\$183.18	Jensen, Nathan	ReimbFor Certified Mail (Cc Not Working)	\$7.50
Auxiant	HRA Ins Trust Claims	\$83.81	Jensen, Randall	Pest Control-Shop & Office	\$233.00
Baier, Nathan	Mileage	\$216.88	Jensen, Samantha	(Sec Rds) Right Of Way Land/Fence	\$3,377.48
Baudler, Christopher	Pull & Cap Hydrant, Lights, Switches	\$750.91	Johnson Controls Security Sol	FY24 Quarterly Billing	\$598.14
Bauer Built Inc	Tires/ Patrol Vehicles	\$3,402.40	Kellenberg, Dennis	FY23 ATURA Rent	\$650.00
Beane, Lyle	(Sec Rd) Right Of Way Land/Fence	\$1,996.60	Kinzie Service	Service/ 1-4 Tire Repair	\$25.00
Berg, Mandy	Mileage ISACA Summer Conference	\$129.00	Klemish, Cleon	Township Meeting	\$20.00
Bf Prekindergarten	Safety Training Meals	\$875.00	Klemish, MaryKaye	Township Meetings	\$40.00
Brewer Firearms, LLC	Equipment/Supplies	\$1,250.00	Labarge, Sonja A.	Cleaning	\$75.00
Bridgewater Tires & More	Batteries	\$312.90	Lexipol, LLC	FY24 Annual Contract	\$4,399.97
Busenbarrick, Barb	May - June Mileage	\$83.75	Linde Gas & Equipment Inc	Welding Supplies-Monthly Cylinder Rent	\$330.74
Capital City Equipment Company	Mower	\$10,500.06	LTR Intermediate Holdings, Inc	Misc Shop Expense-Tire Disposal	\$1,288.20
Central IA Distributing Inc	Cleaning Supplies	\$798.00	Madco Media Group, Inc	Tourism Ad	\$210.00
Central Iowa Ready Mix, Inc.	(TIF) Concrete For Bridge Deck	\$6,574.00	Mail Services LLC	Print & Postage	\$410.88
Cintas	Uniforms, Mop & Mat Service/Lens	\$185.79	Marco, Inc. NW 7128	FY24 Maintenance Contract	\$87.58
Comstock, Adam	Safety Allowance Bluetooth Headset	\$105.93	McCunn Specialty Firearms	Gun Safe	\$899.00
Corder, Travis	Safety-FY23 Allowance Bluetooth Headset	\$83.45	Mediacom	Internet	\$463.75
Daughenbaugh, Cole	Tire Labor, Tires & Tubes	\$1,685.00	Meisenheimer, Janelle	Mileage 29.00 Miles @ 0.625	\$18.13
Davidson, Doug	Bd Member Mileage	\$47.50	Metzger, Gary	Mowing Orient Yards-8x @38.00e/A	\$304.00
Echco Concrete LLC	L-LBRN330--73-01(Lost)N33 Orient Bridge	\$6,358.00	Moore, Randall	Township Meetings	\$100.00
Eddy, Kenneth	Bd Member Mileage	\$25.00	Murphy Heavy Contracting Inc	(LOST) Bridge N5 Richland 280th	\$85,503.91
Erickson, Will	Safety-FY23 Safety Allowance T-Shirts	\$150.00	Nodaway Ag Center LLC	Sorghum	\$112.00
Farmers Electric Coop	Boring New Line	\$5,909.31	O'Halloran International	Parts-#502	\$1,218.20
Fletcher, Tracy	Safety-FY23 Allowance Footwear	\$150.00	Olson, Lynette	Notary Public Renewal	\$30.00
Foundation 2, Inc.	Juvenile Detention Services	\$839.70	Orient City	Transfer Of Jurisdiction	\$570.30
Galls, LLC	Uniform / Supplies	\$2,809.46	Pickrell, Kevin	Ice, Iced Tea, Creamer Reimbursement	\$58.67
Garden & Associates, Ltd	(Sec Rds) Row Plats Professional	\$39.00	Pearson Do, Timothy C	Medical Examiner Fees	\$150.00
Gettler, Tom	Township Meetings	\$100.00	Queck, Nichole	Mileage ICEO Board Meeting	\$61.75
Giof, Robert	Equip Rental - Bridge Repairs N34 Eureka	\$1,245.00	R.J. Thomas Manufacturing Co	4 Grills, 3 Fire Rings	\$2,265.00
Govco Inc	(TIF) N33 Orient Bridge Replacement	\$11,252.00	Randel, Patricia	Bd Member Mileage	\$25.00
Greenfield Lumber Company	Kiosk Materials, Fishing Clinic Prizes	\$996.06	Schildberg Const Co Inc	Maintenance Rock	\$38,959.44
Greenfield Municipal Utilities	Utilities	\$97.78	Schmidt Family Funeral Home	Transportation	\$850.00
Greenfield True Value	Custodial Supplies	\$375.60	Secondary Road Fund	Fuel - May 2023	\$1,401.87
Gruss, John T.	Bd Member Mileage	\$6.25	Secure Shred Solutions	Paper Shredding	\$102.00
Gus Construction Co Inc.	(LOST) RCB Culvert Replacement	\$12,732.35	Sickles Lawn Care	Mowing Greenfield Admin Yard 8x@25ea	\$200.00
Guthrie Co Envir Health	April 2023 Services	\$3,600.00	Simplify Iowa, LLC	Burial Assistance	\$1,000.00
Harrison Township	Fence Viewer Fees	\$406.80	Spieker, Chris	Iced Tea, Pink Lemonade Reimbursement	\$16.07
Hoadley, Jodie	Mileage	\$518.75	Spieker, David	Safety-FY2023 Allowance-Boots & T-Shirt	\$150.00
Housby Heavy Equipment, LLC	Parts-#408	\$300.80	State University Of Iowa	BLS Healthcare Training	\$25.50
Housby Mack Inc	Filters	\$89.85	Storey Kenworthy	Regular Envelopes, Window Envelopes	\$125.51
I-80 Companies LLC	Shop Tools	\$51.99	Stuart Municipal Utilities	FY23 General Relief Utilities	\$90.71
IA Communities Assurance Pool	FY24 Insurance Premiums	\$202,933.00	The Schneider Corporation	FY24 Beacon Site	\$10,326.00

Thomson Reuters - West	Library Plan Charges	\$416.50	Visa	Fareway & Casey's Cards, Office Supplies	\$1,432.35
Truck Center Companies	Parts-#501	\$81.17	Walker, Jerry	Mileage	\$1,142.00
Twombly, John	Mileage	\$141.25	Wallace Auto Supply Co	Parts#210 & Lubricants	\$424.90
Tyler Technologies	Remote Server Migration Services (Eagle)	\$3,600.00	Wallace, Richard W	Mower Gas	\$19.61
UMB Bank N.A.	Series 2017 Paying Agent Fees	\$1,000.00	Ward, Mary	Split Mileage -Recorder's Summer School	\$102.90
Underground Specialty LLC	Pumped Latrines At Mt	\$800.00	Wedemeyer, Matt	Mileage	\$471.25
Union Co Auditor	3rd Quarter DHS Expenses	\$4,330.02	Williams, Barry	Safety- FY23 T Shirts	\$149.65
Us Cellular	Data Processing - Backup Internet	\$21.04	Windstream	Telephone Utility	\$259.05
Vandewater, Jeff	Equipment Reimbursement	\$1,261.75	Ziegler Inc	Parts/Batteries	\$928.61
Verizon Wireless Bellevue	Cellular Phone Service	\$527.87		Grand Total	\$473,583.68

0001 - GENERAL FUND	\$125,864.78
0002 - GENERAL SUPPLEMENTAL	\$76,055.69
0003 - AMERICAN RESCUE PLAN ACT FUND	\$853.74
0011 - RURAL SERVICES	\$6,839.89
0020 - SECONDARY ROAD	\$139,930.32
0021 - LOCAL OPTION SALES TAX	\$104,594.26
0027 - CONSERVATION LAND	\$509.69
0031 - SHERIFF'S RESERVES SPECIAL REV	\$25.50
0032 - NW WIND FARM UR DEBT SERVICE FUND	\$750.00
1520 - NW WIND FARM UR CAPITAL PROJECT FUND	\$17,826.00
2999 - MISC CAPITAL PROJECTS DEBT SERVICE	\$250.00
8500 - ADAIR COUNTY INSURANCE TRUST	\$83.81
GRAND TOTAL	\$473,583.68

Approved.

TAXABLE MILEAGE: Moved by Hoadley and seconded by Walker to approve both the taxable mileage reimbursements for Matt Wedemeyer for \$281.25 and Nathan Baier for \$271.88. Approved.

FIREWORKS PERMIT: Moved by Hoadley and seconded by Wedemeyer to approve fireworks permit for the Adair County Fair for July 12, 2023 with proof of insurance. Approved.

TOWNSHIP CLERK WAGES: Moved by Baier and seconded by Wedemeyer to approve the Summit Township Clerk Wages for Lorene Grubbs for \$80.00. Approved.

BURIAL RELIEF APPLICATION: Moved by Wedemeyer and seconded by Hoadley to approve the burial relief application. Approved.

BOARD OF HEALTH APPOINTMENT: Auditor Berg stated that she received an email from Stephanie Claussen, Adair County Public Health, stating that Dr. Bertroche was no longer an employee at the Adair County Health System which causes a physician vacancy on the Board of Health. Claussen stated that Jenna Evans, PA-C is willing to fill that vacancy. Moved by Hoadley and seconded by Wedemeyer to appoint Jenna Evans, PA-C to the Board of Health to fill the vacancy. Approved.

28E AGREEMENT: Moved by Wedemeyer and seconded by Baier to sign the 28E Agreement between Adair County and Guthrie County for environmental health services. Approved.

RAINBOW RESTORATION: Moved by Baier and seconded by Wedemeyer to sign the Rainbow Restoration Agreement outlining the services that are provided to the County on a free app storing emergency information. Approved.

GRAND RIVER TOWNSHIP APPOINTMENT: Auditor Berg stated she had been contacted by the Grand River township clerk stating that they would like Paul Baier to fill the trustee vacancy that the Board had previously filled with Skylar Rawlings. The Board would like to talk with the Township as there seems to be miscommunication. Moved by Wedemeyer and seconded by Walker to table the discussion and appointment to next week.

RESOLUTION TO PAY UTILITIES & POSTAGE: Moved by Hoadley and seconded by Baier to approve **Resolution #2023-32** – Payment of Utilities and Postage Claims. Whereas, Chapter 331.506, Code of Iowa, allows the payment of postage and utility claims without prior board approval; Therefore, be it resolved by the Adair County Board of Supervisors, that the Adair County Auditor is authorized to prepare warrants for postage and utility claims for county departments, without prior board approval for FY24. Roll Call Vote: Walker, aye; Baier, aye; Hoadley, aye; Wedemeyer, aye; and Twombly, absent. Approved.

FY24 APPROPRIATIONS: Moved by Baier and seconded by Hoadley to approve **Resolution #2023-33** – Appropriations. Whereas, it is desired to make appropriations for each of the different officers and departments for FY2024, in accordance with Section 331.434, subsection 6, Code of Iowa, Now Therefore, be it resolved by the Adair County Board of Supervisors as follows: Section 1. The amounts itemized by department or office on the attached schedule are hereby appropriated to the department or office listed. Section 2. Subject to the provisions of other county procedures and

regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the fund, effective July 1, 2023. Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to the resolution. Section 4. If at any time during the FY24 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board of Supervisors and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto and unencumbered balance. The Auditor shall report the status of each account to the applicable department and officer at least quarterly during the fiscal year. Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business on June 30, 2024. Approved for adoption this the 30th day of June, 2023.

FY2024 Appropriations		
1	Board	\$838,671
2	Auditor	\$410,987
3	Treasurer	\$358,746
4	Attorney	\$272,294
5	Sheriff	\$1,847,566
6	Clerk of Court	\$46,795
7	Recorder	\$227,957
19	Roadside Management	\$163,268
20	Engineer	\$16,177,958
21	Veterans Affairs	\$78,246
22	Conservation	\$410,557
0023-22	REAP	\$0
0027-22	Conservation Land Acq	\$51,500

23	Health Board	\$80,000
24	Weed	\$102,837
25	General Relief	\$15,500
26	DHS	\$15,450
28	Medical Examiner	\$15,000
33	County Library	\$43,681
34	Historical	\$4,000
51	General Services	\$133,722
52	Data Processing	\$159,250
53	Safety Only	\$31,069
54	911 Only	\$5,730
60	Mental Health	\$0
99	Non-Departmental	\$3,941,843
	Total	\$25,432,627

Roll Call Vote: Walker, aye; Baier, aye; Hoadley, aye; Wedemeyer, aye; and Twombly, absent. Approved.

FY24 TRANSFER RESOLUTION: Moved by Wedemeyer and seconded by Baier to approve **Resolution #2023-34** – Transfers FY2024. Be It Resolved by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$1,500,000 from the Rural Basic Fund to the Secondary Road Fund during fiscal year 2024; Be It Resolved by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$0 from the General Fund to the Secondary Road Fund during fiscal year 2024. Roll Call Vote: Walker, aye; Baier, aye; Hoadley, aye; Wedemeyer, aye; and Twombly, absent. Approved.

RECORDS DESTROY RESOLUTION: Moved by Hoadley and seconded by Baier to approve **Resolution #2023-35** – The following is a list of records, which are to be destroyed in accordance with Iowa Code and/or the recommendation from the Auditor Retention Guide and as authorized by the Adair County Board of Supervisors on June 30, 2023. County records included are:

RECORDS TO BE DESTROYED

- Claims (including Engineer's) through 6/2019
- Claim Register through 6/2011
- Warrants/Checks through 6/2019
- Warrant Register/Check Register through 6/2011
- Bid Records through 6/2011
- Leases and Contracts through 6/2011
- Liquor License through 6/2018
- Cigarette and Tobacco Permits through 6/2016
- Payroll time cards through 6/2018
- Misc. receipts through 6/2019
- General ledger through 6/2011
- Expenditure & revenue ledgers through 6/2016
- Closed Session Tapes through 6/2011
- Transfer Books through 6/2016
- Treasurer's Semi-Annual Report through 6/2019
- Monthly Reports through 6/2019
- Veteran Affairs Quarterly Reports 6/2014
- General Assistance Files 6/2014
- Proof of Publication through 6/2018

RECOMMENDED
RETENTION RECORDS
AFTER FY2022 AUDIT

- 2 yr
- 10 yr
- 2 yr
- 10 yr
- 10 yr
- 10 yr
- 3 yr
- 5 yr
- 3 yr
- 1 yr
- 10 yr
- 5 yr
- 10 yr
- 5 yr
- 1 yr
- 7 yr
- 7 yr
- 3 yr

Assessment Rolls through 6/2016	5 yr
941 Quarterly Report through 6/2016	5 yr
1099 through 6/2016	5 yr
Mental Health Copies for Claims thru 6/2014	7 yr
Official Bonds for County Officers thru 6/2015	6 yr
Insurance Policies through 6/2016	5 yr
Budget Worksheets through 6/2011	Administrative & legal values ended.
Board Handwritten Minutes thru 6/2011	Administrative & legal values ended.
Returned Homestead and Military disallowances through 6/2019	Administrative & legal values ended.
Roll Call Vote: Walker, aye; Baier, aye; Hoadley, aye; Wedemeyer, aye; and Twombly, absent.	Approved.

TREASURER: Brenda Wallace, County Treasurer, stated that their association has been trying to pass a bill for five years to allow counties to charge a \$10 convenience fee for driver's licenses to residents outside of the County. House File 718 allows Counties to do this starting July 1st and Wallace has opted to charge the fee. Wallace stated that it costs their office around \$20 to issue a driver's license and the taxpayers of the County are the ones footing the bill. The Board agreed that Wallace should charge the convenience fee for taxpayers outside of Adair County. Wallace exited at 9:18 a.m.

FY24 Wages: Moved by Wedemeyer and seconded by Hoadley to approve the following FY24 wages:

		Title/Department	FY24 Wages	
SUPERVISORS				
Wedemeyer	Matt	Supervisor	\$30,413.01	
Walker	Jerry	Supervisor	\$30,413.01	\$1200.00 extra chair pay
Twombly	John	Supervisor	\$30,413.01	
Baier	Nathan	Supervisor	\$30,413.01	
Hoadley	Jodie	Supervisor	\$30,413.01	
AUDITOR				
Berg	Amanda	Auditor	\$67,965.51	
Mitchell	Sandy	Deputy Auditor 85%	\$57,770.68	add'l .55 longevity
Nelson	Joshua	Elections/IT Deputy 78%	\$54,372.41	
Woodsley	Timber	Auditor Clerk 73%	\$50,974.13	
TREASURER				
Kerber	Marilee	Deputy Treasurer 85%	\$57,770.68	add'l .25 longevity
Lundy	Cindy	Treasurer Clerk-70%	\$47,575.86	add'l .25 longevity
Smith	Bethany	Treasurer Clerk-72%	\$48,935.17	
Wallace	Brenda	Treasurer	\$67,965.51	
ATTORNEY				
Larson	Melissa	County Attorney	\$88,563.82	
Griffith	Donnell	Paralegal	\$45,297.25	
Griffith	Nellie	Legal Assistant	\$37,471.09	
SHERIFF'S DEPARTMENT				
Algreen	Michael	Sheriff Deputy 85%	\$83,225.64	add'l .25 longevity
Armstrong	Joshua	Sheriff Deputy 85%	\$83,225.64	
DeFrancisco	Tyler	Sheriff Deputy 85%	\$83,225.64	
Denton	Dennis	Sheriff Dispatcher	\$24.84	.75 longevity included
Ford	Douglas	Sheriff Dispatcher	\$24.44	.35 longevity included
Hoakison	Dana	Sheriff Dispatcher	\$22.87	.35 longevity included
Holmes	Polly	Sheriff Dispatcher	\$22.77	.25 longevity included
Ingwers	Jacob	Sheriff Dispatcher	\$22.77	.25 longevity included
Ingwers	Nadine	Sheriff Disp/Civil Clerk	\$29.42	.55 longevity included
Perkins	Kim	Sheriff Dispatcher	\$22.52	
Rice	Gwendy	Sheriff Dispatcher	\$19.38	
Stoffer	Michael	Sheriff Deputy 85%	\$83,225.64	
Tipling	William	Sheriff Deputy 85%	\$83,225.64	
Vandewater	Jeff	Sheriff	\$97,912.52	
Weed	Shellie	Sheriff Dispatcher	\$24.44	.35 longevity included
RECORDER				
Dolan	Mandy	Deputy Recorder 85%	\$57,770.68	add'l .55 longevity
Raper	Joni	Recorder PT Help/E911	\$17.73	.25 longevity included
Schneider	Janelle	Recorder	\$67,965.51	

SECONDARY ROADS DEPARTMENT

Bauer	Alex	Road Crew	\$25.13	.35 longevity included
Carl	Roger	Road Crew	\$24.78	
Carns	Clark	Road Crew	\$25.03	.25 longevity included
Comstock	Adam	Road Crew	\$27.03	.25 longevity included
Cooper	Bradley	Road Crew	\$24.78	
Corder	Travis	Road Crew	\$24.78	
Cormeny	Troy	Road Crew	\$24.78	
Erickson	William	Road Crew	\$25.03	.25 longevity included
Fletcher	Tracy	Road Crew	\$25.03	.25 longevity included
Ford	Dustin	Road Crew	\$24.78	
Hansen	Sawyer	Assistant to Engineer	\$33.96	.35 longevity included
Hepp	Dustin	Road Crew	\$24.78	
Jeanes	Bobby	Road Crew	\$24.78	
Jensen	Nathan	Weed Commissioner	\$25.98	.25 longevity included
Kauffman	Nicholas	Engineer	\$148,939.57	
Meisenheimer	Janelle	2nd Roads Clerk	\$22.87	.65 longevity included
Meisenheimer	Luke	Road Crew	\$24.78	
Metzger	Gary	Road Crew	\$25.53	.75 longevity included
Palmer	Ray	Road Superintendent	\$33.61	.55 longevity included
Paxton	Rick	Road Crew	\$25.33	.55 longevity included
Pickrell	Kevin	Engineer Tech/Safety	\$29.33	
Queck	Nichole	Office Manager	\$28.73	
Sickles	Dean	Road Crew	\$25.03	
Spieker	Christopher	Road Crew	\$25.03	
Spieker	David	Road Crew	\$23.66	
Stewart	Lee	Road Crew	\$25.33	.55 longevity included
Venteicher	Kurt	Asst Weed Commissioner	\$24.78	
Williams	Barry	Road Crew	\$25.13	.35 longevity included
Woosley	Adam	Mechanic	\$29.53	.25 longevity included
Zimmerline	Jade	Road Crew	\$25.13	.35 longevity included

VETERAN'S AFFAIRS

Avey	Floyd	VA Director	\$21.49	
Ashmore	Lee	VA Commissioner	\$60.00/per mtg	
Johnston	Gwen	VA Clerk	\$18.10	
Queck	Lucas	VA Commissioner	\$60.00/per mtg	
Schildberg	John	VA Commissioner	\$60.00/per mtg	

CONSERVATION

Ehler	Jonathan	Conservation Officer	\$27.90	.45 longevity included
Funke	Jonathan	Conservation Aide	\$15.62	.25 longevity included
Johnson	Dominic	Conservation Director	\$63,858.00	
Kerber	Chris	Conservation/Maint Tech	\$25.50	.45 longevity included
Olson	Lynette	Conservation PT Clerical	\$16.60	

CUSTODIAN

Long	Loren	On Call Custodian	\$13.85	
Wallace	Richard	Custodian/E911	\$22.58	.65 longevity included

ASSESSOR

Dolch	Clark	Assessor Board	\$100.00/per day	
Ladd	Michael	Assessor Board	\$100.00/per day	
Hepp	Victoria	Deputy Assess/Clerk 62.5	\$47,049.60	
Shelley	Billi	Deputy Assessor- 80%	\$60,453.00	add'l .25 longevity
Warrior	Tiffany	Assessor	\$75,566.00	add'l .25 longevity
Wedemeyer	Judy	Assessor Board	\$100.00/per day	

TOWNSHIP CLERKS

Barrett	David	Township Clerk	\$40.00/per mtg	
Bauer	Abygail	Township Clerk	\$40.00/per mtg	
Belden	Ron	Township Clerk	\$40.00/per mtg	
Christoffersen	Randy	Township Clerk	\$40.00/per mtg	
Frederick	Julia	Township Clerk	\$40.00/per mtg	

Grubbs	Lorene	Township Clerk	\$40.00/per mtg
Hopf	Marvin	Township Clerk	\$40.00/per mtg
Jorgensen	Jeannette	Township Clerk	\$40.00/per mtg
Kading	Ash	Township Clerk	\$40.00/per mtg
Kordick	Diana	Township Clerk	\$40.00/per mtg
Luers	Rebecca	Township Clerk	\$40.00/per mtg
Maas	Ron	Township Clerk	\$40.00/per mtg
McCall	Diane	Township Clerk	\$40.00/per mtg
Pickrell	Amanda	Township Clerk	\$40.00/per mtg
Shelley	Billi	Township Clerk	\$40.00/per mtg
Skellenger	Douglas	Township Clerk	\$40.00/per mtg
Standley	Brenda	Township Clerk	\$40.00/per mtg

PRECINCT ELECTION OFFICIALS

Election Chairs	\$16.00/hour	Election Chairman
Election Workers	\$15.00/hr	Election Workers

* indicates 2.00 leader pay included

@indicates 2.50 mechanic pay included

Approved.

FY24 HANDBOOK: One more change was made to the Secondary Road addendum of the Handbook. Supervisor Hoadley discussed the sick and FMLA section of the handbook. Moved by Wedemeyer and seconded by Baier to approve the FY24 handbook. Approved.

AUDITOR: Employee Resignation – Mandy Berg, County Auditor, stated that Josh Nelson had taken a job at the Secretary of State’s office and his last day of employment at the County would be July 7, 2023. Berg stated that Nelson was a tremendous asset to the Auditor’s office and that he will be missed. Moved by Wedemeyer and seconded Hoadley to acknowledge receipt of the resignation from Josh Nelson. Approved. **Hire Process** – Berg and the Board discussed starting the hiring process to replace Nelson. Berg would like to rearrange some of the duties in the positions and would like to hire an Elections and Real Estate Deputy. Berg will be having another vacancy in her office at the end of the year due to retirement and the Board discussed the possibility of finding a candidate for that position within the same group of applications. Moved by Hoadley and seconded by Baier to allow Auditor Berg to start the hiring process to fill the Elections Deputy position. Approved.

ENGINEER: Road Use Agreement Release – Mitch Steffes, MidAmerican Construction Manager discussed the Morning Light Repower Project stating they had repowered 131 wind turbines in Audubon, Guthrie, and Adair Counties. Roads used have been returned to the same or better conditions. Supervisor Wedemeyer stated that he had went and looked at the roads and that they had done a good job. Moved by Wedemeyer and seconded by Baier to sign the release of the Road Use Agreement for the Morning Light Repower Project. **Secondary Roads Benefit Policy** – Engineer Kauffman stated that they had added language to the policy to allow a permanent job classification vacancy to be posted within the County for secondary roads to fill and it was at the discretion of the Engineer if that job needed to open up to public application. Moved by Wedemeyer and seconded by Hoadley to approve the Secondary Roads Benefit Policy. Approved. **Job Classification** – Moved by Wedemeyer and seconded by Hoadley to approve the job classification change for Adam Comstock as Road Superintendent with the starting pay at \$33.00/hour plus longevity effective July 10, 2023. Approved. **ROW Contracts** – Moved by Baier and seconded by Hoadley to approve the right-of-way contract for the W14 Jefferson box culvert with Charles Varley, Jr. and Dorothy Varley Trust for \$2,615.85. Approved. **Award of Contract** – Moved by Wedemeyer and seconded by Baier to approve **Resolution #2023-36** – Award of Bid for Project L-LRCBN29P—73-01 200th St.: 350’ east of Fontanelle Rd. on 200th St. Be It Resolved, by the Adair County Board of Supervisors, as follows: Section 1: That bid for L-LRCBN29P—73-01 be awarded to the low bidder, Gus Construction Co., Inc., Casey, IA for the total cost of \$199,994.80. Section 2: That the chair be authorized to sign the contract documents on behalf of the board. Section 3: That this resolution shall take effect immediately. Roll Call Vote: Walker, aye; Baier, aye; Hoadley, aye; Wedemeyer, aye; and Twombly, absent. Approved. **Accept Quote** – Moved by Hoadley and seconded by Baier to approve the quote from Gus Construction of \$39,597.48 for the W15 Eureka RCB Extension. Approved. This project is partially funded by Hungry Canyons. **Hungry Canyons Alliance Project Agreements** – Moved by Wedemeyer and seconded by Baier to approve the Hungry Canyons Alliance Project Agreements for Eureka Townships between section 5 and 6 for \$6,727.14. Approved. The total estimated project cost is \$15,246.23. Moved by Baier and seconded by Hoadley to approve the Hungry Canyons Alliance Project Agreement for Summit Township between sections 22 and 27 for \$1,670.26. Approved. The Total estimated project cost is \$7,809.79. Hungry Canyons will pay up to these amounts for the grade control portions of the projects. **Maintenance & Activities** – Cohron started work in Washington Township, N5 Richland Bridge will open next week, N33 Orient bridge is complete, County is doing dirt work and working on two low water crossings, and Govig will start next week on the W13 Jefferson Bridge.

ADJOURNMENT: Moved by Wedemeyer and seconded by Hoadley to adjourn at 9:49 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jerry Walker, Chair

ATTEST: _____ Mandy Berg, Auditor