

**August 9, 2023**

Board members present for regular session at 9:00 a.m. were Baier, Twombly, Walker and Wedemeyer. Hoadley attended via phone conference. Also present: Mandy Berg. Ric Hanson – KJAN, Mandy Billings – KSOM, Jennifer Nichols– Atlantic News, Brenda Dudley – Midwest Partnership joined via conference call.

All motions were approved unanimously unless noted otherwise.

**MINUTES:** Moved by Twombly and seconded by Baier to approve the minutes for August 2, 2023. Approved.

**CLAIMS:** Moved by Baier and seconded by Wedemeyer to approve the following claims:

A.M. Cohron & Son, Inc	(Sec Rds) Bridge In32 W	\$15,318.56	IMWCA	Work Comp Premium	\$3,114.00
Access Systems	Service Contracts-Phones	\$277.62	Infomax Office Systems	Computer Services	\$5,626.85
Access Systems Leasing	Courthouse Computer Lease	\$606.92	IPERS	@ IPERS Late Fee	\$38.00
Adair Co Health System	Prisoner Medical	\$124.80	ISAC Group Dental	Dental Ins Premiums	\$286.28
Adair Co Home Care	@ Local Public Health Services	\$459.77	ISAC Group Health Program	Health Ins Premiums	\$4,044.00
Adair News, The	Semi-Annual Report	\$353.76	ISAC Group Vision	Isac Group Vision	\$41.76
Adams Co Sheriff	Prisoner Care & Keep	\$150.00	ISACA	Hf 718 Educational Session	\$30.00
Ahlers & Cooney P.C.	Labor Relations	\$800.00	Karl Chevrolet Of Stuart, LLC	Labor, 1-6 Veh, Repair, Parts	\$85.72
Alliant Energy - IES	Utility - Gas	\$115.64	Karl Chevrolet, Inc	2023 Chevy Tahoe	\$47,960.03
Aramark Uniform Services	Floor Mats	\$183.18	Kiesler's Police Supply, Inc	@ Ammo	\$1,744.72
At-Scene, LLC	Subscription Of iCrime Fighter	\$4,500.00	Labarge, Sonja A.	Cleaning	\$97.50
Auxiant	HRA Ins Trust Claims	\$1,409.25	Mail Services LLC	Print & Postage	\$386.48
Bridgewater Tires & More	@ Labor-#505 & #508	\$150.00	Mangels, Mike	Grove Township Mowing	\$75.00
Cintas	Uniforms, Mop & Mat Service	\$91.40	Marco, Inc. NW 7128	Maintenance Contract	\$87.58
Corporate Translation Services	Inmate Translation Services	\$15.50	Mediacom	Telephone	\$194.18
Creston Publishing Company	Deputy Ad, Semi Annual Report	\$333.22	National Association Of	509a Compliance Filing Renewal	\$101.59
Crossroads Behavioral Health	Opioid Prevention Programming	\$30,000.00	Insurance Commissioners	Fee/ Service Fee	
Daughenbaugh, Cole	Tire Labor/Tires & Tubes	\$1,725.00	Northland Products Co	Oil/Other Equipment Supplies	\$2,317.44
Dollar General Charge Sales	@ Jail Supplies	\$22.40	ODP Business Solutions, LLC	Calendar, Planner	\$74.44
Dorothy L. Varley Trust	(TIF) Row Land/Row Fence	\$1,307.92	O'Halloran International	Parts-#505	\$602.59
Earlham Savings Bank	Conservation Rent	\$289.00	Orient Municipal Light	Utilities-Electric (Orient Yards)	\$18.38
Echo Group Inc	Custodial Supplies	\$313.75	Orient Municipal Water	Lo Water, Orient Dump Station	\$243.86
Ellipsis Inc.	Juvenile Detention Services	\$839.70	Pickrell, Kevin	Engineering Supplies	\$13.90
FNB Bank	Ach Origination Fees	\$44.60	Polk Co Treasurer	Medical Examiner Fees	\$284.77
Fontanelle City	Utilities-Electric (Fontanelle Yards)	\$35.09	Queck, Nichole	Mileage-Title Vi Training	\$105.06
Galls, LLC	Uniform / Supplies	\$286.39	Rockford Rigging Inc	Nylon Web Sling	\$36.35
Garden & Associates, Ltd	Eng Design- (Row Plats)	\$708.50	Roy, Randall S., Jr.	Computer Maintenance	\$75.00
Giof, Robert	Equip*Bridge Repairs N34 Eureka	\$360.00	Shuck-Britson, Inc.	@Bridge Inspections 2023	\$3,846.80
Govco Inc	(TIF) Bridge W13 Jefferson	\$31,327.68	Southern IA Rural Water	@ Utilities	\$382.00
Grantham Sanitation	Trash Collection	\$558.00	Storey Kenworthy	Check Stock	\$451.66
Greenfield Lumber Company	Lincoln N 20/Radios & Equipment	\$184.91	Stuart Herald, The	Elections Deputy Ad	\$306.00
Greenfield Municipal Utilities	Utilities	\$4,482.27	Truck Center Companies	Parts-#501	\$40.06
Greenfield Pharmacy LLC	Prisoner Prescriptions	\$98.85	Tyler Technologies	Fy24 Property Tax Subscription	\$23,425.00
Greenfield Senior Citizen Hous	August Rent	\$450.00	Varley, Charles E.	ROW Land/Row Fence (TIF)	\$1,307.93
Greenfield True Value	Weed Killer	\$35.98	Wallace, Richard W	Mower Gas	\$20.04
Gus Construction Co Inc.	TIF Culvert W11 Union RCB	\$6,305.00	Wex Bank	Gas Co Cars	\$84.74
Guthrie Co Envir Health	@ June Env Health	\$2,825.74	Windstream	Telephone Utility	\$692.29
Housby Mack Inc	Filters	\$195.11	Windstream	Telephone Utility	\$422.61
IA Association Of Bldg Mainten	Membership Renewal	\$40.00	Ziegler Inc	Parts, Blades, Labor & Filters	\$25,622.86
IA Prison Industries	Signs-911 & Stock	\$3,480.10		<b>Grand Total</b>	<b>\$235,093.08</b>
0001 - GENERAL FUND		\$42,735.67			
0003 - AMERICAN RESCUE PLAN ACT FUND		\$4,500.00			
0011 - RURAL SERVICES		\$49,548.44			
0020 - SECONDARY ROAD		\$62,177.56			
0021 - LOCAL OPTION SALES TAX		\$1,940.00			
0030 - LOCAL GOVERNMENT OPIOID ABATEMENT FUND		\$30,000.00			
1520 - NW WIND FARM UR CAPITAL PROJECT FUND		\$38,308.53			
8500 - ADAIR COUNTY INSURANCE TRUST		\$5,882.88			
	<b>GRAND TOTAL</b>	<b>\$235,093.08</b>			

Approved.

**MANURE MANAGEMENT PLAN UPDATES:** Moved by Wedemeyer and seconded by Hoadley to acknowledge receipt of the manure management plan updates for Westlake Swine – Shane Westlake. Approved.

**HOMESTEAD/MILITARY DISALLOWANCES:** Moved by Hoadley and seconded by Wedemeyer to approve and send letters to the six homestead and one military disallowances.

**BOARD MEETING DATE CHANGE:** Due to the ISAC Annual Conference, the Board of Supervisors meeting will be moved from Wednesday, August 23<sup>rd</sup> to Tuesday, August 22<sup>nd</sup>.

**AUDITOR: Employee Classification Change** – Auditor Berg stated that Timber Woosley her current clerk has taken over many more responsibilities in the office and she would like to appoint her to the Deputy position and hire a Payroll Clerk for her current deputy’s position when she retires. Moved by Wedemeyer and seconded by Baier to approve the appointment of Timber Woosley to Deputy with a pay increase from 75% to 80% of the Auditor’s salary. Approved. **Opioid settlement** – Auditor Berg stated that an annual report will need to be completed and sent to the Attorney General’s office each year for the Opioid Settlement Funds. Moved by Baier and seconded by Wedemeyer for the Chair to sign the Opioid Funds Annual Report and for Auditor Berg to send it to the Attorney General’s office. Approved. **Start Hiring Process** – Auditor Berg stated she would like to start the hiring process for the Payroll Clerk and for the Courthouse Maintenance/Custodian as both employees will be retiring at the end of the year. Moved by Twombly and seconded by Baier to start the hiring process for both positions. Approved. Berg is planning on putting the ad out for four weeks and is hoping to get someone hired by October for her office. The Board Chair and Vice-Chair will conduct the interviews for the Courthouse Maintenance/Custodian position.

**ENGINEER: Longevity Increase** – Moved by Wedemeyer and seconded by Baier to approve the \$0.25/hour longevity increase for Troy Cormeny for five years of service. Approved. **Wage rate progression** – Moved by Baier and seconded by Wedemeyer to approve the \$1.12/hour step raise for David Spieker for complete of 18 months with the County. Approved. **Final voucher** – Moved by Wedemeyer and seconded by Baier to sign the final voucher for the N33 Orient Bridge. Approved. **N24 Prussia Project Discussion & Front page** – Engineer Kauffman and the Board discussed adding the N24 Prussia Project to the LOST budget. It would cost around \$185,000 and Kauffman does not think we would need to do a budget amendment for it. Moved by Twombly and seconded by Baier to add the N24 Prussia Project to the LOST budget and to approve the Front Page. Roll Call Vote: Walker, aye; Twombly, aye; Wedemeyer, aye; Baier, aye; and Hoadley, aye. Approved. **Maintenance & Activities Report** – Engineer Kauffman gave an update to the Board of the following projects: Gus is working on the W15 Eureka Extension and will move to N29 Prussia once completed, Cohron is in Washington Township on South Pier, Govig is working on North Abutment, hauling rock and blading roads, has been a lot of rough roads after the rain, order truck box and thinking about a new truck, new cameras have been installed and provide good coverage, will be replacing all culverts on the road to the Wallace center – bought concrete pipes, and is sending out a letter for things in the right-of-way.

**ADJOURNMENT:** Moved by Twombly and seconded by Baier to adjourn at 9:25 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Jerry Walker, Chair

**ATTEST:** \_\_\_\_\_ Mandy Berg, Auditor