

June 19, 2024

Board members present for regular session at 9:00 a.m. were: Baier, Hoadley, Twombly, Walker, and Wedemeyer.

Also present: Mandy Berg and Jeff Vandewater. Dominic Johnson, Mandy Billings – KSOM, and Jennifer Nichols – Atlantic News Telegraph joined via conference call.

All motions were approved unanimously unless noted otherwise.

MINUTES: Moved by Hoadley and seconded by Baier to approve the minutes from June 11, 2024. Approved.

CLAIMS: Moved by Baier and seconded by Wedemeyer to approve the following claims:

ACCESS SYSTEMS LEASING	AUDITOR COPIER LEASE	\$231.16
ALLIANT ENERGY - IES	UTILITIES	\$183.48
AUXIANT	HRA INS TRUST CLAIMS	\$7,165.44
GREENFIELD MUNICIPAL UTILITIES	UTILITIES	\$98.58
VISA	SUPPLIES	\$2,756.71
	GRAND TOTAL	\$10,435.37

0001 - GENERAL FUND	\$3,269.93
8500 - ADAIR COUNTY INSURANCE TRUST	\$7,165.44
GRAND TOTAL	\$10,435.37

Approved.

CHILD ABUSE PREVENTION GRANT DRAW DOWN: Moved by Hoadley and seconded by Baier for Mandy Berg, as contract administrator, to sign the Child Abuse Prevention Grant Draw Down. Approved.

ICAP RENEWAL: Auditor Berg stated that we still didn't have the ICAP insurance renewal documents, but hopefully we will receive them soon in order to get them signed and the premiums paid this fiscal year. If we don't receive the documents in time, an extension can be signed to pay next fiscal year, although it will interfere with departmental budgets for FY25.

POST ELECTION AUDIT: Auditor Berg stated that the Audit Board performed the post-election audit for the Primary Election for the 4SE precinct for the US Representative and results came out the same as election night. Our new election equipment has been running smoothly and has made our pre-election, election day, and post-election processes much smoother. Moved by Baier and seconded by Hoadley to accept the Post-Election Audit report for the Primary Election. Approved. Maria Brownell joined via conference call at 9:04 a.m.

ORDINANCE DISCUSSION: Maria Brownell, Ahlers & Cooney, P.C., and the Board discussed the beginning steps of getting planning and zoning within the County. The first step in the process is for the County to update the County Comprehensive Plan originally adopted in 1998. We can use the plan we currently have, but Brownell stated that land uses have probably changed since then, and the Board needs to review the plan to see if it still aligns with the Board's current goals and objectives. An amendment can be made to the current plan – a new plan is not required. Brownell stated that the setbacks Commercial and Industrial Ordinance the Board had originally put together could be adopted, but she worries about the enforcement of it. Supervisor Walker stated that their biggest concern is not knowing what kind of construction is coming into the County and having no say in it. Supervisor Wedemeyer stated that his understanding is that the zoning ordinance could be a little restrictive or as much restrictive as they wanted and could gear it all towards larger projects. Brownell recommends for the Board to have work sessions to discuss what updates they would like to do with the comprehensive plan and get a planner involved to help guide them. Once the plan is updated, a planning and zoning commission will have to be appointed and meetings will need to be held. Persons appointed to this commission must be eligible electors and residents of the unincorporated part of the County – gender balance is no longer required. A Board of Adjustment must also be formed, and a Zoning Administrator must be appointed. Once all that is in place and a Zoning Ordinance is drawn up, the Board must go through the Ordinance process of having at least one public hearing and three readings of the Ordinance. Supervisor Wedemeyer asked about doing a ballot measure and Brownell stated that that is not contemplated in Chapter 335 of the Iowa Code and that there is no ballot measure process. However, the Board can have as many public hearings as they would like and can accept public input in a number of ways other than an election. Typically, the whole process of updating the comprehensive plan and getting a zoning ordinance in place can take 12-18 months, but it just depends. The Board discussed contacting SICOG or getting in touch with another planner to get the comprehensive plan updated. Jotham Arber and Nick Kauffman entered at 9:05 a.m. John Greenway entered at 9:06 a.m. Brownell exited at 9:22 a.m.

ENVIRONMENTAL HEALTH UPDATE: Jotham Arber, Environmental Health, gave a quarterly update to the Board on environmental health. Arber stated that any charges listed on the report under tornado will not be charged to the County, but will be used for FEMA. They will starting working cost reviews and provide data to the County to see if any rates need to be adjusted. Arber stated they are finishing up the Beacon septic project and will come back in the next few months to show the Board and see if they would like the information to be public or just used in house. Arber and the Board discussed the State grant for rural individuals and that there had been no updates since he was here last. Arber exited at 9:29 a.m.

ENGINEER: Interim Engineer Agreement – Moved by Twombly and seconded by Hoadley to approve and sign the Interim Engineer Agreement with Adams County. Approved. **Maintenance & Activities Report** – Engineer Kauffman gave an update to the Board on the following projects: rock contract with Schildbergs, 270th Street now open, Henningson is working on Henry A. Wallace, DOT has agreed to the widening of the intersection on Highway 92, Murphy has substructure done on East side, next week Kauffman will be at bridge inspection training, planning on grinding the tree piles twice into mulch and then offering it free to the public, tornado scrap, rocking the road to the fairgrounds, and the County will be applying for the FEMA funds on our own and hoping to see some of the funds in the next few weeks.

ADJOURNMENT: Moved by Wedemeyer and seconded by Twombly to adjourn at 9:42 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jerry Walker, Chair

ATTEST: _____ Mandy Berg, Auditor