

**December 18, 2024**

Board members present for regular session at 9:00 a.m. were: Baier, Hoadley, Twombly, Walker, and Wedemeyer. Also present: Timber Woosley, Michael Christoffersen, Caleb Nelson, Brenda Wallace, Kelly Mitchell, Ryan Berven and Brittany Rockwell. Jennifer Nichols – Atlantic News Telegraph, Ric Hansen – KJAN, and Mandy Billings – KSOM joined via phone conference.

All motions were approved unanimously unless noted otherwise.

**MINUTES:** Moved by Baier and seconded by Hoadley to approve the minutes from December 11, 2024. Approved.

**CLAIMS:** Moved by Wedemeyer and seconded by Baier to approve the following claims:

ALLIANT ENERGY - IES	INTERSECTION LIGHTING/ UTILITIES	\$748.62
MEDIACOM	INTERNET	\$336.90
VERIZON WIRELESS	SURVEY CREW HOT SPOT	\$38.52
	<b>GRAND TOTAL</b>	<b>\$1,124.04</b>
0020 - SECONDARY ROAD		\$1,124.04
	<b>GRAND TOTAL</b>	<b>\$1,124.04</b>

Approved. Nick Kauffman and Nick Rasmussen entered at 9:02 a.m.

**ISAC WELLNESS AGREEMENT:** Moved by Hoadley and seconded by Wedemeyer for the Chair to sign the ISAC Wellness Agreement for 2025. Approved.

**TENEX AGREEMENT:** Moved by Baier and seconded by Hoadley for the Chair to sign the Tenex Agreement for election equipment. Approved.

**RICHLAND TOWNSHIP AGREEMENT:** Auditor Berg stated that the County has been working on a FEMA project in order to recover some expenses from the tornado for the damages caused to the Old Union Cemetery. In order to submit the project, the County needs an agreement in place stating that if the County receive funds for the damages, the County will fully pass on those funds to the Township. Moved by Twombly and seconded by Baier for the chair to sign the agreement with Richland Township. Approved.

**ASSURED PARTNERS – INSURANCE RENEWAL:** Ryan Berven, Assured Partners, presented the Board with Health, Dental, and Vision Insurance Renewals for FY26. Berven exited and Jayne Lents entered at 9:28 a.m.

**COMPENSATION BOARD RECOMMENDATION:** Jayne Lents, Adair County Compensation Board, presented the following compensation schedule for elected officials for FY26: it is recommended that the Attorney, Auditor, Board of Supervisors, Recorder, Treasurer, and Sheriff all receive a 5% wage increase. In addition, if the County Attorney position is changed from a part-time to a full-time position, it is recommended that the Attorney receive an extra \$12,000 wage adjustment after the 5% wage increase. Lents stated these wage increases were decided because of the data provided to them by the elected officials which included salaries of similar and surrounding counties, similar police chiefs, and comparisons to some other states, private enterprise, and the federal government per Iowa Code. Lents exited at 9:30 a.m.

**COUNTY ATTORNEY POSITION:** Melissa Larson, County Attorney, presented new numbers on what it would cost the County if her office were to go full time. She received 7 applicants for the positions posted and would like to set the pay a little higher for those positions starting at \$23.00/hour for the legal assistant and \$27.00/hour for the paralegal position. This is reflected in the numbers. Larson stated that if her position goes full time, she would like to begin at the start of fiscal year 2026 and is asking for a \$10,000 wage increase after the percentage increase, which she believes is very reasonable. Moved by Wedemeyer and seconded by Twombly to approve **Resolution #2024-59** – Whereas, the Adair County Attorney is currently designated as a “part time” position for the purposes of Section 331.752 of the Iowa Code; and Whereas, the Adair County Board of Supervisors believes that it would be more beneficial to the citizens of the County and that it is in the County’s best interest to designate the County Attorney position as a “full time” position for the purpose of Section 331.752. Now, Therefore, Be It Resolved By the Adair County Board of Supervisors that, effective July 1, 2025, the County Attorney position shall be designated as a “full time” position for the purposes of Section 321.752. Be It Further Resolved the annual salary for said “full-time” position shall be adjusted after factoring in any increase provided by the salary schedule adopted by the Board for FY 2025-2026 by an additional \$10,000.00 or as otherwise amended from time to time by the Adair County Compensation Board and the Adair County Board of Supervisors. Larson exited at 9:35 a.m.

**ENGINEER: Interim Engineer Agreement** – Moved by Twombly and seconded by Baier to approve the temporary interim Engineer Agreement with Adams County. Approved. **Award Resolution** – Moved by Wedemeyer and seconded by Hoadley to approve **Resolution #2024-60** – Award of Bid for Project L-LRCBW12H-73-01 York Ave.: This project involves replacing an existing metal pipe culvert with a reinforced concrete box culvert along Adair County York Ave. The project will also include the placement of revetment, granular surfacing, and seeding. Be It Resolved, by the Adair County Board of Supervisors, as follows: Section 1: That bid for L-LRCBWI 2H-73-01 be awarded to the low bidder, Gus Construction Co., Inc., Casey, IA for the total cost of \$195,790.70. Section 2: That the chair be authorized to sign the contract documents on behalf of the board. Section 3: That this resolution shall take effect immediately. Roll Call Vote: Walker, aye; Hoadley, aye; Baier, aye; Wedemeyer, aye; and Twombly, aye. Approved. **Award Resolution** – Moved by Twombly and seconded by Baier to approve **Resolution #2024-61** – Award of Bid for Project L-LBR1N6S-73-01 227th St.: - Project includes removing the existing twin span 74' x 22' bridge and replacing with a single span 80' x 24'-6" steel girder bridge. Bridge materials to

be supplied by the Contractor. Project also includes the supply and placement of revetment. Be It Resolved, by the Adair County Board of Supervisors, as follows: Section 1: That bid for L-LBR1N6S-73-01 be awarded to the low bidder, Murphy Heavy Contracting Corp., Anita, IA for the total cost of \$322,821.00. Section 2: That the chair be authorized to sign the contract documents on behalf of the board. Section 3: That this resolution shall take effect immediately. Roll Call Vote: Walker, aye; Hoadley, aye; Baier, aye; Wedemeyer, aye; and Twombly, aye. Approved. **Maintenance & Activities Report** – Engineer Kauffman gave an update to the Board on the following projects: stockpiling rock, ditching and cutting brush, possibly purchasing a pickup from sheriff,

**ADJOURNMENT:** Moved by Twombly and seconded by Baier to adjourn at 9:41 a.m. Approved.

**ADAIR COUNTY BOARD OF SUPERVISORS:** \_\_\_\_\_ Jerry Walker, Chair

**ATTEST:** \_\_\_\_\_ Timber Woosley, Deputy Auditor