

June 30, 2025

Board members present for regular session at 9:00 a.m. were: Hoadley, Christoffersen, Walker and Wedemeyer. Baier joined via conference call. Also present: Mandy Berg, Sue McMorran, Stacie Eshelman, and Nick Kauffman. Mandy Billings – KSOM, Jennifer Nichols – Atlantic News Telegraph, and Ric Hansen - KJAN joined via conference call.

All motions were approved unanimously unless noted otherwise.

APPROVAL OF AGENDA: Moved by Walker and seconded by Wedemeyer to approve the agenda as posted. Approved.

MINUTES: Moved by Christoffersen and seconded by Hoadley to approve the minutes from June 18, 2025 and June 25, 2025. Approved.

CLAIMS: Moved by Walker and seconded by Wedemeyer to approve the following claims:

Accurate Controls	Jail System, New Computer	\$31,261.68	Jensen, Randall	Pest Control	\$72.76
	Security System		Johnson, Robert D. & Jenifer L.	Utility Trailer	\$3,375.00
Ace Hardware Greenfield	Trimmer Head, Bushing, Hardware, Oil Change Kit, O	\$405.93	Larson, Melissa S., P.C.	Sheriff's Process, Mediacom, Mileage, Fy26 Po Box	\$485.02
Adair Co Fair Board	Fair Passes	\$24.00	Linde Gas & Equipment Inc	Monthly Cylinder Rent	\$396.17
Agrivision	Parts #109	\$44.68	Mail Services LLC	Print & Postage	\$460.31
Alere Toxicology Services, Inc	Pre-Employment Testing	\$32.82	Mainstay Systems Of Iowa, LLC	Back Up Batteries, 2 Computer Monitors	\$2,436.00
Amazon Capital Services	Custodial Supplies (Dehumidifier, Tool Box Foam,)	\$1,197.21	Meisenheimer, Janelle	Mileage/Markers	\$12.70
At-Scene, LLC	FY26 Subscription Of I-CrimeFighter	\$4,955.00	Orient City	Transfer Of Jurisdiction Payment	\$577.73
Baudler, Bart	L-LRCBN35W--73-01	\$9,815.60	Reed, Nathan	Mileage Summer School	\$76.38
Bauer Built Inc	Tires, Patrol Vehicle	\$3,256.60	Schildberg Const Co Inc	Maintenance Rock	\$50,189.56
Bridgewater Tires & More	Tire Repair, Tires	\$3,802.00	Schuling Hitch Co Of Ames	Deflector	\$285.00
Capital City Equipment Company	Blade	\$322.84	Schultz Plumbing And Heating	Refrigerant, Ac Belt, Labor	\$500.87
Central Ia Distributing Inc	Sanitizer, TP, Trash Bags, Enzyme, Shop Towel	\$2,190.00	Sioux Sales Sioux City Night Patrol Inc	Deputy Equipment, Red Dot, Lens Cover, Aimpoint	\$1,249.50
Cintas	Uniforms, Mop & Mat Service	\$48.02	Stivers Ford	New Vehicle, 1-3 Upfit	\$11,591.82
Country Cycles, Inc.	New Vehicle Side By Side	\$29,727.00	The Schneider Corporation	Fy26 Beacon Site	\$12,484.00
Cunningham & Kelso, P.L.L.C.	Guardian Ad Litem	\$448.40	Tyler Technologies	Fy26 Annual Subscription Of Incode Financial	\$9,897.27
D W Auto Parts	Battery	\$139.00	Unplugged Wireless	Ups Battery Back Up, Lighting/Side By Side	\$3,570.00
Erickson, Will	T-Shirts	\$111.76	Verizon Wireless Bellevue	Cellular Phone Service	\$558.95
Farmers Lumber Company	Adapter	\$2.78	Visa	Soap, 87c Fuel, Boots, Pants, Gloves, Bulbs, Spray	\$1,092.19
Fastenal Company	Safety Vests/ 42 Pocket Tool Carrier	\$164.60	Walker, Jeff	Parts/Labor #500	\$4,800.00
FNB Bank	Deposit Slips	\$45.00	Walker, Jerry	Mileage	\$636.23
Gebhart, Bret	Boots	\$58.84	Wedemeyer, Matt	Mileage	\$405.75
Grainger	Paper System Full Facepiece Mask Mount & Filters	\$1,494.89	Windstream	Telephone Utility	\$708.08
Greenfield Lumber Company	Pole Saw With Extension	\$1,083.20		Grand Total	\$197,796.08
Hoadley, Jodie	Mileage	\$201.00			
Housby Mack Inc	Parts	\$1,101.94			

0001 - GENERAL FUND	\$127,313.30
0002 - GENERAL SUPPLEMENTAL	\$498.18
0011 - RURAL SERVICES	\$1,494.89
0020 - SECONDARY ROAD	\$68,489.71
GRAND TOTAL	\$197,796.08

Approved.

TAXABLE MILEAGE: Moved by Walker and seconded by Christoffersen to approve the taxable mileage for Matt Wedemeyer for \$307.53. Approved.

LIQUOR LICENSE APPLICATION: Moved by Wedemeyer and seconded by Hoadley to approve the liquor license permit application for Chamber Mainstreet for July 5, 2025. Approved.

FY26 FISCAL YEAR WAGES: Moved by Wedemeyer and seconded by Walker to approve the following FY26 fiscal year wages with changes discussed:

Title/Department		FY26 Wages	
SUPERVISORS			
Wedemeyer	Matt	Supervisor	\$33,051.34
Walker	Jerry	Supervisor	\$33,051.34
Christoffersen	Micheal	Supervisor	\$33,051.34
Baier	Nathan	Supervisor	\$33,051.34
			\$1200.00 extra chair pay

Hoadley	Jodie	Supervisor	\$33,051.34	
AUDITOR				
Berg	Amanda	Auditor	\$73,861.52	
Woosley	Timber	Deputy Auditor 83%	\$62,782.29	add'l .25 longevity
Reed	Nathan	Elections Deputy 72%	\$53,180.29	
Smith	Ruth	Auditor Clerk 68%	\$50,225.83	
TREASURER				
Kerber	Marilee	Deputy Treasurer 85%	\$62,782.29	add'l .25 longevity
Lundy	Cindy	Treasurer Clerk-70%	\$51,703.06	add'l .25 longevity
Stevens	Susan	Treasurer Clerk-72%	\$53,180.29	
Wallace	Brenda	Treasurer	\$73,861.52	
ATTORNEY				
Larson	Melissa	County Attorney	\$101,663.55	
Griffith	Nellie	Paralegal	\$27.00	
Buckner	Kara	Legal Assistant	\$23.00	
SHERIFF'S DEPARTMENT				
Algreen	Michael	Sheriff Deputy 85%	\$90,445.47	add'l .35 longevity
Armstrong	Joshua	Sheriff Deputy 85%	\$90,445.47	add'l .25 longevity
Armstrong	Payton	Sheriff Dispatcher	\$22.21	
DeFrancisco	Tyler	Sheriff Deputy 85%	\$90,445.47	add'l .25 longevity
Ford	Douglas	Sheriff Dispatcher	\$26.63	.45 longevity included
Hoakison	Dana	Sheriff Dispatcher	\$26.53	.35 longevity included
Holmes	Polly	Sheriff Dispatcher	\$24.73	.25 longevity included
Ingwers	Jacob	Sheriff Dispatcher	\$24.73	.25 longevity included
Ingwers	Nadine	Sheriff Disp/Civil Clerk	\$32.02	.65 longevity included
Rice	Gwendi	Sheriff Dispatcher	\$23.33	
Stoffer	Michael	Sheriff Deputy 85%	\$90,445.47	add'l .25 longevity
Tipling	William	Sheriff Deputy 85%	\$90,445.47	add'l .25 longevity
Vandewater	Jeff	Sheriff	\$106,406.43	
RECORDER				
Dolan	Mandy	Deputy Recorder 85%	\$62,782.29	add'l .65 longevity
Mitchell	Kelly	Recorder	\$73,861.52	
Raper	Joni	Recorder PT Help/E911	\$19.24	.25 longevity included
SECONDARY ROADS DEPARTMENT				
Bauer	Alex	Road Crew	\$27.28	.35 longevity included
Barkley	Mason	Road Crew	\$25.71	
Carl	Roger	Road Crew	\$27.18	.25 longevity included
Carns	Clark	Road Crew	\$27.18	.25 longevity included
Comstock	Adam	Road Crew	\$36.12	.25 longevity included
Cooper	Bradley	Road Crew	\$26.93	
Corder	Travis	Road Crew	\$27.18	.25 longevity included
Cormeny	Troy	Road Crew	\$27.18	.25 longevity included
Erickson	William	Road Crew	\$27.18	.25 longevity included
Fletcher	Tracy	Road Crew	\$29.28	.25 longevity included
Gebhart	Bret	Road Crew	\$25.71	
Ghale	Floyd	Road Crew	\$26.93	
Hansen	Sawyer	Assistant to Engineer	\$41.08	.35 longevity included
Hosfelt	Angela	Office Manager	\$31.50	
Huddleson	Evan	Road Crew	\$25.71	
Jeanes	Bobby	Road Crew	\$28.28	
Jensen	Nathan	Weed Commissioner	\$28.31	.35 longevity included
Kauffman	Nicholas	Engineer	\$161,860.07	
McFarland	Lance	Road Crew	\$25.71	
Meisenheimer	Janelle	2nd Roads Clerk	\$24.90	.75 longevity included
Meisenheimer	Luke	Road Crew	\$26.93	
Metzger	Gary	Road Crew	\$27.68	.75 longevity included
Millslagle	Eric	Road Crew	\$25.71	
Paxton	Rick	Road Crew	\$27.48	.55 longevity included
Pickrell	Kevin	Engineer Tech/Safety	\$31.88	
Sickles	Dean	Road Crew	\$27.18	.25 longevity included
Spieker	Christopher	Road Crew	\$27.18	.25 longevity included

Stanley	Elijah	Road Crew	\$26.93	
Stewart	Lee	Road Crew	\$27.48	.55 longevity included
		Asst Weed		
Venteicher	Kurt	Commissioner	\$27.18	.25 longevity included
Williams	Barry	Road Crew	\$27.28	.35 longevity included
Woosley	Adam	Mechanic	\$31.91	.25 longevity included
Zimmerline	Jade	Road Crew	\$27.28	.35 longevity included

VETERAN'S AFFAIRS

Ashmore	Lee	VA Commissioner	\$60.00/per mtg	
Johnston	Gwen	VA Director	\$25.70	.25 longevity included
Jorgensen	Harold	VA Commissioner	\$60.00/per mtg	
Mitchell	Denna	VA Clerk	\$18.90	
Schildberg	John	VA Commissioner	\$60.00/per mtg	

CONSERVATION

Ehler	Jonathan	Conservation Officer	\$32.57	.45 longevity included
Funke	Jonathan	Conservation Aide	\$17.04	.35 longevity included
Johnson	Dominic	Conservation Director	\$74,024.00	add'l .25 longevity
		Conservation/Maint		
Kerber	Chris	Tech	\$28.92	.45 longevity included
Schubert	Ashlynn	Conservation Seasonal	\$15.00	
		Conservation PT		
Olson	Lynette	Clerical	\$18.28	.25 longevity included

CUSTODIAN

Wallace	Rich	On Call Custodian	\$23.71	
Roberts	Scott	Custodian	\$23.80	

ASSESSOR

Rudy	Brandy	Assessor Board	\$100.00/per day	
Mathiews	Larry	Assessor Board	\$100.00/per day	
Lett	James	Assessor Clerk 70%	\$57,485.00	
Martin	Joseph	Assessor Clerk 64%	\$25.17	
Warrior	Tiffany	Assessor	\$82,122.00	add'l .35 longevity
Wedemeyer	Judy	Assessor Board	\$100.00/per day	

TOWNSHIP CLERKS

Barrett	David	Township Clerk	\$40.00/per mtg	
Bauer	Abygail	Township Clerk	\$40.00/per mtg	
Belden	Ron	Township Clerk	\$40.00/per mtg	
Christoffersen	Randy	Township Clerk	\$40.00/per mtg	
Frederick	Julia	Township Clerk	\$40.00/per mtg	
Grubbs	Lorene	Township Clerk	\$40.00/per mtg	
Hopf	Evelyn	Township Clerk	\$40.00/per mtg	
Jorgensen	Jeannette	Township Clerk	\$40.00/per mtg	
Wedemeyer	Judy	Township Clerk	\$40.00/per mtg	
Bower	Diana	Township Clerk	\$40.00/per mtg	
Luers	Rebecca	Township Clerk	\$40.00/per mtg	
Sheeder	Mike	Township Clerk	\$40.00/per mtg	
McCall	Diane	Township Clerk	\$40.00/per mtg	
Pickrell	Amanda	Township Clerk	\$40.00/per mtg	
Dolch	Molly	Township Clerk	\$40.00/per mtg	
Skellenger	Douglas	Township Clerk	\$40.00/per mtg	
Standley	Brenda	Township Clerk	\$40.00/per mtg	

PRECINCT ELECTION OFFICIALS

Election Chairs	\$16.00/hour	Election Chairman	
Election			
Workers	\$15.00/hr	Election Workers	

* indicates 2.00 leader pay included

@indicates 2.50 mechanic pay included

Approved.

UTILITIES & POSTAGE RESOLUTION: Moved by Wedemeyer and seconded by Walker to approve **Resolution # 2025-33 – Payment Of Utilities And Postage Claims.** Whereas, Chapter 331.506, Code of Iowa, allows the payment of postage and utility claims without prior board approval; Therefore, be it resolved by the Adair County Board of Supervisors, that the Adair County Auditor is authorized to prepare warrants for postage and

utility claims for county departments, without prior board approval for FY26. Roll Call Vote: Christoffersen, aye; Wedemeyer, aye; Walker, aye; Hoadley, aye; and Baier, aye. Approved.

APPROPRIATIONS RESOLUTION: Moved by Hoadley and seconded by Walker to approve **Resolution # 2025-34 – Appropriations**. WHEREAS, it is desired to make appropriations for each of the different officers and departments for FY2026, in accordance with Section 331.434, subsection 6, Code of Iowa. NOW THEREFORE, be it resolved by the Adair County Board of Supervisors as follows: Section 1. The amounts itemized by department or office on the attached schedule are hereby appropriated to the department or office listed. Section 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the fund, effective July 1, 2025. Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to the resolution. Section 4. If at any time during the FY26 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board of Supervisors and recommend appropriate corrective action. Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto and unencumbered balance. The Auditor shall report the status of each account to the applicable department and officer at least quarterly during the fiscal year. Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business on June 30, 2026.

FY2026 Appropriations		
1	Board	\$1,114,355
2	Auditor	\$426,323
3	Treasurer	\$394,329
4	Attorney	\$326,342
5	Sheriff	\$2,134,946
6	Clerk of Court	\$37,795
7	Recorder	\$248,834
19	Roadside Management	\$143,637
20	Engineer	\$16,509,972
21	Veterans Affairs	\$81,096
22	Conservation	\$464,904
0023-22	REAP	\$0
0027-22	Conservation Land Acq	\$51,500

23	Health Board	\$90,000
24	Weed	\$86,947
25	General Relief	\$12,000
26	DHS	\$15,750
28	Medical Examiner	\$20,000
33	County Library	\$48,306
34	Historical	\$4,000
51	General Services	\$132,9244
52	Data Processing	\$145,750
53	Safety Only	\$27,386
54	911 Only	\$3,436
60	Mental Health	\$22,500
99	Non-Departmental	\$5,101,126
	Total	\$27,634,478

Roll Call Vote: Christoffersen, aye; Wedemeyer, aye; Walker, aye; Hoadley, aye; and Baier, aye. Approved.

TRANSFER RESOLUTION: Moved by Walker and seconded by Wedemeyer to approve **Resolution # 2025-35 – Transfers FY2026**. BE IT RESOLVED by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$1,645,000 from the Rural Basic Fund to the Secondary Road Fund during fiscal year 2026; BE IT RESOLVED by the Adair County Board of Supervisors to direct the Adair County Auditor to transfer \$0 from the General Fund to the Secondary Road Fund during fiscal year 2026; Roll Call Vote: Christoffersen, aye; Wedemeyer, aye; Walker, aye; Hoadley, aye; and Baier, aye. Approved.

RECORDS DESTROY RESOLUTION: Moved by Hoadley and seconded by Christoffersen to approve **Resolution # 2025-36 – The following is a list of records, which are to be destroyed in accordance with Iowa Code and/or the recommendation from the Auditor Retention Guide and as authorized by the Adair County Board of Supervisors on June 30, 2025. County records included are:**

RECORDS TO BE DESTROYED

Claims (including Engineer's) through 6/2021
Claim Register through 6/2013
Warrants/Checks through 6/2021
Warrant Register/Check Register through 6/2013
Bid Records through 6/2013
Leases and Contracts through 6/2013
Liquor License through 6/2020
Cigarette and Tobacco Permits through 6/2018
Payroll time cards through 6/2020
Misc. receipts through 6/2021
General ledger through 6/2013
Expenditure & revenue ledgers through 6/2017
Closed Session Tapes through 6/2013

RECOMMENDED RETENTION RECORDS AFTER FY2024 AUDIT

2 yr
10 yr
2 yr
10 yr
10 yr
10 yr
3 yr
5 yr
3 yr
1 yr
10 yr
5 yr
10 yr

Transfer Books through 6/2018	5 yr
Treasurer's Semi-Annual Report through 6/2021	1 yr
Monthly Reports through 6/2021	1 yr
Veteran Affairs Quarterly Reports 6/2016	7 yr
General Assistance Files 6/2016	7 yr
Proof of Publication through 6/2020	3 yr
Assessment Rolls through 6/2018	5 yr
941 Quarterly Report through 6/2018	5 yr
1099 through 6/2018	5 yr
Mental Health Copies for Claims thru 6/2016	7 yr
Official Bonds for County Officers thru 6/2017	6 yr
Insurance Policies through 6/2018	5 yr
Budget Worksheets through 6/2013	Administrative & legal values ended.
Board Handwritten Minutes thru 6/2013	Administrative & legal values ended.
Returned Homestead and Military disallowances through 6/2021	Administrative & legal values ended.

Roll Call Vote: Christoffersen, aye; Wedemeyer, aye; Walker, aye; Hoadley, aye; and Baier, aye. Approved.

VETERANS' AFFAIRS APPOINTMENT: Moved by Wedemeyer and seconded by Hoadley to re-appoint Steven Jorgensen to the Veterans' Affairs Commission for a three year term. Approved.

GREENFIELD BUSINESS WOMEN – MEMORIAL BENCHES: Sue McMorran, Greenfield Business Women, stated that they have been raising money for memorial benches to honor those who passed away in last year's tornado. They would like to place the memorial benches on the north side of the courtyard on the existing concrete near the veterans memorial. The group has spoken to Scott Roberts, courthouse maintenance, and he has stated that he can work around them for snow removal. They have raised enough money for one bench and are still working on raising enough money for another. Moved by Wedemeyer and seconded by Hoadley to approve placing the benches on the courtyard on the north side. Approved. McMorran and Eshelman exited and Jeremy Rounds entered at 9:14 a.m.

COMPREHENSIVE PLAN DISCUSSION: Jeremy Rounds, Southern Iowa Council of Governments, joined the Board for the comprehensive plan discussion and distributed a proposal. Wedemeyer raised the question of whether cities should be included in the process, but ultimately expressed disinterest in involving them. Rounds responded that while it's not necessary, cities can be included if desired. He noted that the ones listed likely don't have zoning or planning in place, though some cities may choose not to participate. Hoadley mentioned that Orient likely manages its own affairs independently. The group agreed the project can begin immediately and Rounds could draft a contract to be discussed by next week. Rounds stated that longer meeting with the board will need to be schedule to discuss specifics, and the entire process is expected to take about a year or slightly more. Most of the work will be handled by Jeremy and Terry, with Nick assisting on disaster recovery efforts. Moved by Hoadley and seconded by Christoffersen to move forward with the proposal and aim to have a formal contract ready by the next meeting. Approved. There may be adjustments depending on the direction discussed. Hoadley emphasized the importance of ensuring that their ordinances are supported throughout the process. Rounds exited 9:24 a.m.

ENGINEER: Closed session – Moved by Hoadley and seconded by Walker to enter into closed session at 9:25 a.m. per Iowa Code 21.5(1.) (j.) – To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Moved by Walker and seconded by Hoadley to go out of closed session at 9:31 a.m. **Property Purchase Offer** – Moved by Wedemeyer and seconded by Hoadley to submit the bid on the property adjacent to the Secondary Roads Orient yard for the amount discussed in closed session. Approved. **Maintenance & Activities Report** – Engineer Kauffman gave an update to the Board on the following projects: Murphy working on I6 Summerset Bridge, Govig will move in this week W1 Lee bridge, Schildbergs has moved in 120th east of rock quarry, there are a couple of rough patches South of Fontanelle that they are going to smooth them up for an estimate of \$33,000, N23 bridge will be replaced in coming years, \$5,000 to fix Cherry street where component went off road – hopefully they will get it fixed this summer, meet with city of Stuart Monday to talk about project going on South of Stuart, and cleaned up Zion by trimming trees and removing trailer and blazer.

ADJOURNMENT: Moved by Walker and seconded by Wedemeyer to adjourn at 9:48 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Nathan Baier, Chair

ATTEST: _____ Mandy Berg, Auditor