

September 3, 2025

Board members present for regular session at 9:00 a.m. were: Baier, Hoadley, Christoffersen, Wedemeyer and Walker.

Also present: Mandy Berg, Leland Shipley, Scott Akin, and Nick Kauffman. Caleb Nelson – Adair County Free Press, Jennifer Nichols – Atlantic News Telegraph, Mandy Billings – KSOM, Ric Hansen – KJAN joined via conference call.

All motions were approved unanimously unless noted otherwise.

APPROVAL OF AGENDA: Moved by Wedemeyer and seconded by Walker to approve the agenda as posted. Approved. Brenda Wallace entered at 9:01 a.m.

MINUTES: Moved by Hoadley and seconded by Christoffersen to approve the minutes from August 19, 2025. Approved.

CLAIMS: Moved by Walker and seconded by Hoadley to approve the following claims:

21st Century Cooperative	10 Gal - Garlon 3a	\$824.50	Infomax Office Systems	Recorder Copier Lease	\$139.68
Access Systems Leasing	Courthouse Copier Lease	\$613.40	ISAC Group Dental	Dental Ins Premiums	\$306.66
Adair Co Health System	3 Random Drug Test	\$385.00	ISAC Group Health Program	Health Ins Premiums	\$5,119.10
Adair Co Home Care	Fy26 1/4 Tax Draw	\$22,500.00	ISAC Group Vision	Vision Ins Premiums	\$49.28
Adair Co Sheriff	2020 Ford F-150 Pickup #178	\$22,000.00	Jensen, Randall	Pest Control Shop & Office	\$120.00
Adair Library	Fy26 1/2 Tax Draw	\$11,270.00	Karl Chevrolet Of Stuart, LLC	2025 Chevrolet Silverado 2500	\$52,435.00
Adair News, The	2025 Bond Notices, Semi Annual	\$361.08	Kauffman, Nick	Parking Receipt - SRFDC Meeting	\$13.00
Ahlers & Cooney P.C.	Labor Relations	\$800.00	Klemish, Marykaye	@ Township Meetings	\$80.00
Ajnk Corporation	Parts & Labor #171	\$1,537.00	Lamb Funeral Homes, Inc	Burial Relief	\$1,000.00
Amazon Capital Services	Office Chair	\$79.98	Linde Gas & Equipment Inc	Monthly Cylinder Rent	\$396.17
Ascendance Trucks, LLC	Parts #500	\$421.27	Mail Services LLC	Print & Postage	\$451.35
Auxiant	HRA Ins Trust Claims	\$1,847.89	Marco, Inc. NW 7128	Maint Contract	\$123.21
Carr, Adam	Installation	\$6,671.98	Metal Culverts Inc	Stockpipe & Stock Bands	\$79,145.70
Central IA Distributing Inc	Custodial Supplies	\$186.00	Mitchell, Kelly	Mileage, Parking, Meal	\$118.59
Cintas	Uniforms, Mop & Mat Service	\$99.66	Moore, Randall	@ Township Meetings	\$160.00
Community And Family Res	Detox Bed Days For Fy26	\$450.00	Murphy Heavy Contracting	IN6 Summerset Bridge	\$9,709.95
Creston Publishing Company	Subscription Renewal-Observer	\$52.00	Northland Products Co	Oil & Coolant	\$711.54
Earlham Savings Bank	September 2025 Office Rent	\$784.56	Orient City	Transfer Of Jurisdiction Payment	\$422.46
Edsall, Carolyn	Va Mileage	\$120.00	Orient Community Library	Fy26 1/2 Tax Draw	\$4,023.00
Evolving Edge Graphics LLC	Window Covering	\$775.75	Orient Municipal Light	Utilities	\$34.52
Fontanelle Library	Fy26 1/2 Tax Draw	\$5,434.00	Queck-Matzie, Terri	Totes For Bag Distribution	\$80.76
Frese, Stan	Va Mileage	\$340.80	Redding, Justin	Concrete Around Monuments	\$3,250.00
Garden & Associates, Ltd	W9 Washing RCB Culvert Ext	\$1,179.00	Roberts, Scott	Mower Gas	\$11.50
Gettler, Tom	@ Township Meetings	\$160.00	Roy, Randall S., Jr.	Computer Updates	\$75.00
Govco Inc	Lfm-Lbrw1I--7x-01 W1 Lee Bridge	\$113,274.09	Sam Beattie Farm Corp.	L-LRCBN36W--73-01	\$1,022.51
Grantham Sanitation	Trash Pickup	\$485.00	Schultz Plumbing And Htg	Evaporator Coil Cleaner	\$54.30
Greenfield City Library	Fy26 1/2 Tax Draw	\$9,061.00	Sickles Trucking & Repair	Tires And Tubes & Tire Labor	\$347.00
Greenfield Municipal Utilities	Fy25 Utilities	\$245.44	Stivers Ford	Labor #171	\$225.48
Griff's Garage LLC	Labor #178	\$74.20	Union Co Auditor	4th Qtr DHS Expenses	\$4,932.46
Gus Automotive LLC	1-5 Veh Labor, Brake Parts	\$2,324.53	Union County	Service Of Process, Union County	\$52.80
Guthrie Co Envir Health	Aug Env Health	\$2,214.62	Us Cellular	Backup Internet	\$18.06
Guthrie County Sheriff	Service Of Process - Guthrie County	\$37.00	Vestis	Floor Mats	\$171.20
Hawkeye Truck Equipment	Parts	\$2,807.54	Walker, Jerry	Isac Annual Conference Parking	\$34.00
Herberger Construction Co,	L-LBRN7E--73-01 N7 Eureka Bridge	\$5,601.75	Windstream	Telephone Utility	\$707.58
HGM Associates Inc	N16 Washington Bridge	\$26,734.86	Ziegler Inc	Parts/Labor/Filters/Equipment	\$8,738.12
Hoadley, Jodie	Isac Annual Conference Parking	\$39.00		Supplies	
IA St Medical Examiner	Medical Examiner Fees	\$4,120.00		Grand Total	\$420,364.35
Imaging Spectrum, Inc	Passport Media Kit	\$171.47			
0001 - GENERAL FUND		\$46,458.81			
0011 - RURAL SERVICES		\$32,119.81			
0020 - SECONDARY ROAD		\$178,692.15			
0021 - LOCAL OPTION SALES TAX		\$35,370.76			
0030 - LOCAL GOVERNMENT OPIOID ABATEMENT FUND		\$450.00			
1520 - NW WIND FARM UR CAPITAL PROJECT FUND		\$119,949.89			
8500 - ADAIR COUNTY INSURANCE TRUST		\$7,322.93			
	GRAND TOTAL	\$420,364.35			

Approved.

TOURISM COUNCIL – ADD POSITION: The current makeup of the tourism council is a representative from each City within the County, a board of supervisors' representative, and a conservation board representative. They would like to add an at-large position in order to give better county-wide representation and help ensure quorums at their meetings. Moved by Wedemeyer and seconded by Christoffersen to add an at-large position to the Tourism Council. Approved. Melissa Larson entered at 9:04 a.m.

LIQUOR LICENSE – OWNERSHIP CHANGE: Moved by Walker and seconded by Hoadley to approve the ownership change for The Wallace Center's liquor license. Approved.

ATTORNEY – COPIER CONTRACT: Melissa Larson, County Attorney, stated that she is currently still under contract with Leaf under her private firm, but it is nearing the term of that agreement. Larson stated a new copier was needed and would like to sign a new lease with Leaf for \$117.10/month for 60 months. Maintenance and toner would be supplied by the company and it would include a \$95 documentation fee which Larson's budget can absorb. They have an allowance for black and white copiers, but color copies would be \$0.65/copy which she would need every once in awhile. Moved by Hoadley and seconded by Wedemeyer to approve the copier lease contract with Leaf and allow Attorney Larson to sign the contract. Approved. Larson exited at 9:07 a.m.

TREASURER – DEPOSITORY CHANGE: Moved by Wedemeyer and seconded by Hoadley to approve **Resolution #2025-48** – Resolution Naming Depositories. Be It Resolved by the Adair County Board of Supervisors, Adair County, Iowa: That we hereby designate the following named banks to be depositories of Adair County funds in amounts not to exceed the amount named opposite each of said designated depositories and the Adair County Treasurer is hereby authorized to deposit the County funds in amounts not to exceed in the aggregate the amounts named for said banks as follows, to wit:

Name of Depository	Location	Maximum Deposit In effect under prior Resolution	Maximum Deposit under this Resolution
Exchange State Bank	Adair	\$6,000,000	\$6,000,000
Farmers and Merchants State Bank	Winterset/Orient	\$10,000,000	\$10,000,000
FNB Bank	Greenfield	\$30,000,000	\$35,000,000
Rolling Hills Bank & Trust	Stuart	\$6,000,000	\$6,000,000
Union State Bank	Greenfield	\$6,000,000	\$6,000,000
Wells Fargo Bank, N.A. Custodian for Iowa Public Agency Investment Trust	Des Moines	\$10,000,000	\$25,000,000
Adair County Sheriff, FNB Bank	Greenfield	\$750,000	\$750,000
Adair County Recorder, FNB Bank	Greenfield	\$100,000	\$100,000
First State Bank	Stuart	\$6,000,000	\$6,000,000

Roll Call Vote: Christoffersen, aye; Wedemeyer, aye; Walker, aye; Hoadley, aye; and Baier, aye. Approved. Wallace exited at 9:10 a.m.

ENGINEER: Maintenance & Activities Report – Kauffman gave updates to the Board on the following projects: crew has been working on 4 driveways on the 227th bridge; Govig should be moving out on Riverside bridge and then going to N11 Lee Bridge – the County will on Monday to build up the road; had an electrical surge last week – have a surge protector at the office building and fuel tank, but am going to install one for the shop; going to go to Adams and Cass Counties to do projects for them with the hydro seeder. **Shared Engineer Discussion** – The Board discussed sharing the County Engineer with Adams County. During the discussion, Wedemeyer expressed cautious support for the engineer-sharing agreement with Adams County, emphasizing it should remain temporary and be reassessed by June 30th. Hoadley agreed with sharing only if there are no additional costs to Adair County and raised concerns about equipment being used outside the county, suggesting Adams County should cover the full 30% salary increase for the engineer. Kauffman clarified that equipment wouldn't be used daily in Adams and would only be sent when specifically needed, with no shared maintenance equipment. He noted that the revised numbers that he calculated, with reduced hours for office staff, would save Adair County around \$77,000, and staff time would be billed as used. The only guaranteed costs are Kauffman's time split 50/50 and mileage. Wedemeyer recommended drafting a 28E agreement to review next week, with a tentative start in November or December. Leland Shipley, Adams County Supervisor, noted the search for a permanent engineer would continue and that equipment sharing wasn't an expectation. Hoadley questioned responsibility for damaged equipment and Kauffman stated rental rates cover such issues, but again maintenance equipment wouldn't be shared. Kauffman emphasized the importance of daily communication between both counties and himself.

ADJOURNMENT: Moved by Walker and seconded by Hoadley to adjourn at 9:34 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Nathan Baier, Chair

ATTEST: _____ Mandy Berg, Auditor