

December 10, 2025

Board members present for regular session at 9:00 a.m. were: Baier, Christoffersen, Hoadley, Walker and Wedemeyer.

Also present: Mandy Berg, Brenda Dudley, Nick Kauffman. Ric Hansen – KJAN, Jennifer Nichols – Atlantic News Telegraph, Caleb Nelson – Adair County Free Press, and Mandy Billings – KSOM joined via conference call.

All motions were approved unanimously unless noted otherwise.

APPROVAL OF AGENDA: Moved by Hoadley and seconded by Walker to approve the agenda as posted. Approved.

MINUTES: Moved by Christoffersen and seconded by Walker to approve the minutes from December 3, 2025. Approved.

CLAIMS: Moved by Wedemeyer and seconded by Hoadley to approve the following claims:

Access Systems	Service Contract/Phones	\$280.39	Ia Law Enforcement Academy	40 Hour Course, Jail, Perkey	\$375.00
Access Systems Leasing	Courthouse Computers	\$613.40	Ia Weed Commissioners Assn	Registration - Invasive Species Conf	\$454.00
Ace Hardware Greenfield	Parts/Supplies/Culverts	\$152.82	ICAA	Attorney Fall Conference	\$460.00
Adair Co Engineer	Gas County Cars	\$1,300.85	Infomax Office Systems	Troubleshooting With Fuel System	\$739.68
Adair News, The	Help Wanted Ad	\$40.80	Isac Group Dental	Dental Ins Premiums	\$306.66
Agriland Fs Inc	November Fuel	\$39,715.14	Isac Group Health Program	Health Ins Premiums, Landfill	\$5,119.10
Ahlers & Cooney P.C.	Labor Relations	\$800.00	Isac Group Vision	Vision Ins Premiums	\$49.28
Alliant Energy - IES	Intersection Lighting & Utilities	\$1,014.03	Kellenberg, Dennis	Building Rent - Dec 2025	\$700.00
Amazon Capital Services	Air Tank	\$172.09	Larson, Melissa S., P.C.	Macbook Computer	\$749.00
Ascendance Trucks, LLC	Parts #162	\$1,078.44	McClure Engineering Co	Adair County P28 Shoulder Widening	\$16,924.75
Auxiant	HRA Ins Trust Claims	\$2,372.11	McMorran Lawn Services	Lawn Mowing	\$44.00
Bm Sales	Custodial Supplies	\$329.00	Metzger, Gary	Mowing Orient Yard	\$585.00
C & J Wrecker LLC	Recover Plow Truck From Ditch	\$600.00	Mitchell, Kelly	District Iv Mtg Mileage	\$24.92
Caliber Concrete LLC	Project, 2025 Grandstand	\$153,102.00	ODP Business Solutions	Office Supplies	\$55.16
Cintas	Uniforms, Mop & Mat Service/1st Aid	\$98.42	Orient Municipal Light	Electric-Orient Yard	\$118.91
Creston Publishing Company	Budget Amendment, Bd Minutes	\$1,073.70	Orient Municipal Water	Lo Water, Dump Station	\$60.00
Daino, Marty	Snow Removal	\$80.00	Polk Co Treasurer	Medical Examiner Fees	\$250.00
Daughenbaugh, Cole	Tires/Tire Labor	\$3,115.00	Productivity Plus Account	Parts & Labor #219	\$978.28
Diamond Mowers LLC	Parts #109a	\$774.87	Reed, Nathan	Fuel	\$14.98
Earlham Savings Bank	December 2025 Office Rent	\$784.56	Secondary Road Fund	Fuel	\$492.93
Edsall, Carolyn	Va Mileage	\$120.00	Sickles Lawn Care	Mowing Greenfield Yard	\$385.00
FNB Bank	Ach Origination	\$58.70	Southern Ia Council Of Gov	Comprehensive Plan - 1st Qtrly Inv	\$3,231.50
Fontanelle City	Utilities	\$85.15	Southern Ia Rural Water	Utilities	\$268.00
Fox Welding Co	Parts & Labor #506	\$1,384.31	SWCC	Pat Materials - Success 4 Kids	\$556.63
Frisbie, Brenda	Office Cleaning - Dec 2025	\$150.00	Storey Kenworthy	4 Boxes Of Envelopes	\$241.04
Grainger	Parts For Hoist In Main Shop	\$871.78	Tec Equipment Inc.	Parts	\$1,296.23
Graham Sanitation	Jail Garbage Hauling	\$185.00	Thomson Reuters - West	Online/Software Subscription Charges	\$219.08
Greenfield Lumber Company	Signs/ Hand Tools/Building/Parts	\$815.90	Truck Equipment, Inc.	Vulcan Cutting Edge System #179	\$1,143.00
Greenfield Municipal Utilities	Utilities	\$3,287.28	Union Co Auditor	1st Qtr DHS Expenses	\$4,246.15
Hawkeye Truck Equipment	Parts #176b	\$892.99	Visa	Tourism Email, Registration	\$921.69
Henry M. Adkins & Son, Inc	2026 Election Equip Software License	\$6,325.00	Wex Bank	Gas Co Cars	\$79.27
HGM Associates Inc	W36 Lincoln Bridge	\$32,967.46	Windstream	Telephone Utility	\$482.95
Hogan, Shannon	Fy26 Rent Assistance	\$250.00	Windstream	Telephone Utility	\$667.72
Housby Heavy Equipment	Part/Labor #408	\$1,506.65	Ziegler Inc	Parts/Labor/Other Equipment Supplies	\$20,223.49
Housby Mack Inc	Parts/Labor	\$1,750.89		Grand Total	\$321,998.03
I-80 Companies LLC	Labor #505	\$1,385.90			
0001 - GENERAL FUND		21026.77			
0002 - GENERAL SUPPLEMENTAL		6325			
0011 - RURAL SERVICES		9651.08			
0020 - SECONDARY ROAD		74153.82			
1520 - NW WIND FARM UR CAPITAL PROJECT FUND		49892.21			
1599 - MISC CAPITAL PROJECTS		153102			
8500 - ADAIR COUNTY INSURANCE TRUST		7847.15			
GRAND TOTAL		\$321,998.03			

Approved.

LIQUOR LICENSE RENEWAL: Moved by Hoadley and seconded by Walker to approve the liquor license renewal including the ownership change for the 5 X 80 County Club. Approved.

GENERAL RELIEF APPLICATIONS: Moved by Walker and seconded by Hoadley to approve both of the general relief applications received this week. Approved.

WHITE POLE ROAD – RELAY RACE: Brenda Dudley, White Pole Road Director/Midwest Partnership, stated her initial intent was to inform the Board about doing a relay race on White Pole Road in conjunction with America's 250th anniversary, however, she met with Guthrie County yesterday and they voiced several concerns. It was recommended that maybe doing a poker run would be a better option than a relay race. There were also concerns of it happening on a Sunday. Dudley stated that they are now rethinking and going back to the drawing board and that they would keep the Board posted on what is decided.

COURTHOUSE MAINTENANCE – ON-CALL CUSTODIAL ASSISTANT: Scott Roberts, Courthouse Custodian, would like to hire an on-call custodial assistant to fill in for him and to help with snow removal. The job has been posted for over 10 days and Roberts would like to hire Mark Lantz who applied for the position. Roberts has worked with him in the past and think he would be a good fit. Moved by Hoadley and seconded by Walker to hire Mark Lantz as the on-call custodial assistant pending a pre-employment drug test and physical. Approved. Moved by Wedemeyer and seconded by Hoadley to make Lantz's starting wage at \$20.00/hour. Approved. Roberts exited at 9:17 a.m.

ENGINEER: Sign Contract – Moved by Wedemeyer and seconded by Christoffersen to sign the contract and performance bond for the W9 Lincoln Culvert Project LFM-LRCBW9L—7X-01. **Maintenance & Activity Report** – Engineer Kauffman gave an update to the Board on the following projects: Herbergers working on bridge, stockpiling rock and hauling to Adair today, will be getting some concrete from the contractor that is demolishing the Orient school building, fuel contracts will begin in January, the Adams County Engineer started on Monday and Engineer Kauffman will stay with them until June for him to complete his training. **Public Hearing** – Moved by Walker and seconded by Christoffersen to open the public hearing to vacate a portion of 332nd Lane at 9:32 a.m. Approved. Notices were sent to the landowners with no response. No other comments were received. Moved by Walker and seconded by Christoffersen to close the public hearing at 9:32 a.m. Approved. Sheriff Jeff Vandewater entered at 9:32 a.m. **Resolution to Vacate** – Moved by Walker and seconded by Wedemeyer to approve **Resolution #2025-61** – WHEREAS, a public hearing was conducted on December 10, 2025, at 9:30 am following publication and service of notice as required by law on the proposed vacation and closure of a portion of county secondary road, described as follows: That portion of "332nd Lane", established August 5^h, 1872 (See Adair County Road Record Book 3, Page 210), commencing at a point located 33 feet east of the northwest corner of the southeast quarter of the northwest quarter of Section 34, Township 74 North, Range 33 West of the 5th Principal Meridian thence running east on the north line of the southeast quarter of the northwest quarter of said Section 34, a distance of 1287.00 feet. WHEREAS, Any and all objections that have been received, either in writing or by persons present have been discussed and resolved, requiring no further action by Adair County. NOW THEREFORE BE IT RESOLVED by the Adair County Board of Supervisors that the subject section of road be ordered vacated and closed. Roll Call Vote: Christoffersen, aye; Wedemeyer, aye; Walker, aye; Hoadley, aye; and Baier, aye. Approved.

ADJOURNMENT: Moved by Hoadley and seconded by Walker to adjourn at 9:34 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Nathan Baier, Chair

ATTEST: _____ Mandy Berg, Auditor