

January 2, 2026

Board members present for regular session at 9:00 a.m. were: Baier, Christoffersen, Hoadley, Walker, and Wedemeyer. Also present: Mandy Berg, Nick Kauffman and Caleb Nelson. Chris Roberts joined via conference call. All motions were approved unanimously unless noted otherwise.

Auditor Berg opened the meeting.

2026 CHAIR AND VICE CHAIR: Moved by Wedemeyer to nominate Michael Christoffersen as 2026 Chair. Christoffersen stated he would like to have another year under his belt before serving as Chair. Wedemeyer withdrew his nomination. Moved by Christoffersen and seconded by Wedemeyer to nominate Jerry Walker as the 2026 Chair. Approved. Chairman Walker took over the proceedings of the meeting. Moved by Hoadley and seconded by Baier to nominate Michael Christoffersen as the 2026 Vice Chair. Approved.

ORGANZATIONAL RESOLUTION: Moved by Wedemeyer and seconded by Baier to approve **Resolution #2026-01** – Be It Resolved by the Adair County Board of Supervisors that their regular meeting days be set for each Wednesday of the month and the claims schedule will be set by the Auditor. No bills will be allowed unless they carry the approval of the officer empowered to order same. All claims must be itemized in full, with vendor invoice and signed by office head. Claims must be filed in the Auditor’s office by 3:00 p.m. two business days preceding the Board meeting day they are to be approved. Roll call vote: Baier, aye; Christoffersen, aye; Hoadley, aye; Wedemeyer, aye; and Walker, aye. Approved.

CHAIRMAN AUTHORIZATION RESOLUTION: Moved by Wedemeyer and seconded by Baier to approve **Resolution #2026-02** – Chairman of Board of Supervisors Authorized to Sign Contracts, Deeds, Etc. Be It Resolved by the Adair County Board of Supervisors, that Jerry Walker, Chairperson of the Adair County Board of Supervisors, for the year 2025, is hereby designated, authorized, and empowered on behalf of the Adair County Board of Supervisors, to sign contracts, deeds, and other necessary and lawful papers on behalf of Adair County, including documents for the USDA. Be It Further Resolved, that in the absence of the chair, the Vice-Chairman, Michael Christoffersen is hereby authorized to sign documents. Roll call vote: Baier, aye; Christoffersen, aye; Hoadley, aye; Wedemeyer, aye; and Walker, aye. Approved.

TRAVEL POLICY RESOLUTION: Moved by Baier and seconded by Christoffersen to approve **Resolution #2026-03** – Adair County Travel Policy. Reimbursement for travel will be according to the Adair County Personnel policy or applicable union contract with the following limitations: Daily single lodging rate reimbursement or payment shall not exceed the lowest negotiated ISAC or ISAC affiliate price per day plus tax and for Non-ISAC meetings shall not exceed the lowest government price offered. An original receipt or bill must be presented for payment. Meal reimbursements if applicable will not exceed the following amount with original itemized receipt required: \$40/day. The County will not reimburse for tip or alcohol. Exceptions shall be made for meals included as part of school of instruction registration fee. The 2026 mileage reimbursement rate will be set at the IRS Rate for county employees on county business. The Sheriff will use the IRS Standard Mileage rate for functions billed for service within the office of the sheriff. The Veterans Affairs will pay the VA Transport Drivers \$0.10 above the IRS Standard Mileage rate. Roll call vote: Baier, aye; Christoffersen, aye; Hoadley, aye; Wedemeyer, aye; and Walker, aye. Approved.

2026 COUNTY HOLIDAYS: Moved by Hoadley and seconded by Wedemeyer to approve the following 2026 County Holidays and Safety Days: President’s Day – February 16, Memorial Day – May 25, Independence Day – July 3, Labor Day – September 7, Veteran’s Day – November 11, Thanksgiving – November 26 and 27, Christmas – December 24 and 25, and New Year’s Day – January 1. Approved.

MASTER MATRIX RESOLUTION: Moved by Baier and seconded by Wedemeyer to approve **Resolution #2026-04** – Construction Evaluation Resolution. Whereas, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and Whereas, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and Whereas, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and Whereas, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2026 and January 31, 2027 and submit an adopted recommendation regarding that application to the DNR; and Whereas, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix; Now, Therefore, Be It Resolved By The Board Of Supervisors Of Adair County that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3). Roll call vote: Baier, aye; Christoffersen, aye; Hoadley, aye; Wedemeyer, aye; and Walker, aye. Approved.

DESIGNATED OFFICIAL NEWSPAPER: Two requests were received for the designation of the official newspapers of Adair County in accordance with Iowa Code Chapter 349. The requests were from The Adair County Free Press and The Adair News. Moved by Wedemeyer and seconded by Christoffersen to approve the Adair County Free Press and The Adair News as the 2026 Official Newspapers for Adair County. Approved.

SUPERVISORS 2026 BOARD LIST: Moved by Hoadley and seconded by Walker to approve the 2026 Board List:

Adair County Safety Committee	Jerry Walker
Adair County Tourism	Matt Wedemeyer
Adair County Wellness	Jerry Walker

Alcohol and Drug Abuse (Zion)	Matt Wedemeyer
ATURA-Regional ISTE Board	Michael Christoffersen
ATURA-Regional ISTE Board,	Matt Wedemeyer

Alternate	
Board of Health Liaison	Jodie Hoadley
County REAP Committee	Nathan Baier
Crossroads Mental Health	Jodie Hoadley
De-Cat Governing Board for Creston Cluster	Matt Wedemeyer
DNR Contact Person	Chairman Jerry Walker
E911 Adair County Board	Nathan Baier
E911 (7-County Board)	Nathan Baier and Jeff Vandewater (Designee-Dennis Denton)
E911 (7-County Board), Alternate	Michael Christoffersen
Emergency Management, Local Comm	Nathan Baier and Jodie Hoadley, Alternate
Fifth Judicial District-Corrections (Advisory Board)	Jodie Hoadley and Nathan Baier, Alternate
Greenfield Housing Committee	Michael Christoffersen
Greenfield Development Committee	Michael Christoffersen & Jodie Hoadley

Hungry Canyons Alliance	Jerry Walker
Innovative Industries	Nathan Baier
Integrated Roadside Management	Michael Christoffersen
Jensen-Butler Foundation	Matt Wedemeyer and Nathan Baier
Landfill	Matt Wedemeyer
Landfill, Alternates	All other Board Members
Loess Hills Development & Conservation	Jerry Walker
MATURA	Jodie Hoadley
Midwest Partnership	Matt Wedemeyer
Middle River/North River Watershed	Michael Christoffersen
RC&D	Jerry Walker
REAP	Nathan Baier
SICOG	Jerry Walker
Southern Iowa Trolley	Nathan Baier

Approved.

CLAIMS: Moved by Walker and seconded by Hoadley to approve the following claims:

AUXIANT	HRA INS TRUST CLAIMS	\$7,214.24
	GRAND TOTAL	\$7,214.24
8500 - ADAIR COUNTY INSURANCE TRUST		\$7,214.24
	GRAND TOTAL	\$7,214.24

Approved.

TOWNSHIP CLERK WAGES: Moved by Baier and seconded by Hoadley to approve the township clerk wages for Rebecca Luers for \$40.00.

Approved.

ADA COORDINATOR APPOINTMENT: Moved by Wedemeyer and seconded by Christoffersen to appoint Chairman Jerry Walker as the ADA Coordinator. Approved.

CONDEMNATION COMMISSION: Moved by Hoadley and seconded by Christoffersen to appoint the following to the Condemnation Commission:

<u>Farmers Owner-Operated</u>	Todd Van Eaton	<u>Owners Of City Property</u>	Barb Riley
T J Ross	<u>Licensed Realtors</u>	Marlo Smith	Amy Sivadge
Rodger Rice	Lynne Don Carlos	Ronnie Martin	Peg Scott
Larry Stetzel	Dennis Kellenberg	<u>Persons Having Knowledge</u>	Marc Don Carlos
David Doud	Judy Wedemeyer	<u>Of Property Values</u>	
Roger Jensen	Ryan Frederick	Gail Steward	

Approved.

BOARD OF HEALTH: Moved by Baier and seconded by Christoffersen to re-appoint Ryan Frost to a 3-year term on the Board of Health. Approved.

MEDICAL EXAMINER: Moved by Baier and seconded by Hoadley to re-appoint Dr. Tim Pearson, DO as Medical Examiner with deputies Molly Hennigar, ARNP and Chris Roberts, BPA, NRP. Approved.

WEED COMMISSIONER: Moved by Christoffersen and seconded by Baier to re-appoint Nathan Jensen as Weed Commissioner. Approved.

ENGINEER: Empowerment Of Engineer – Moved by Baier and seconded by Hoadley to approve **Resolution #2026-05** – Empowerment of County Engineer. Be It Resolved by the Board of Supervisors of Adair County, Iowa, that, effective January 2, 2026, Nicholas N. Kauffman, P.E., the County Engineer of Adair County, Iowa, be and is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county. Roll Call Vote: Walker, aye; Christoffersen, aye; Wedemeyer, aye; Baier, aye; and Hoadley, aye. Approved. **Title VI Compliance Documents Resolution** – Moved by Wedemeyer and seconded by Christoffersen to approve **Resolution #2026-06** – Adair County Resolution Adopting Documents Pertaining to Compliance With Title VI Provisions Of The Civil Rights Act Of 1964. Whereas, Adair County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and Whereas, in receiving such financial assistance Adair County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

Whereas, the Iowa Department of Transportation has directed Adair County to adopt certain documents and put certain procedures in place in order to comply with the Title VI of the Civil Rights Act of 1964; and Whereas, in order to continue receiving federal financial assistance from the U.S. Department of Transportation the adoption of certain documents and establishment of certain procedures is necessary. Now Therefore Be It Resolved by the Adair County Board of Supervisors that: 1. The Adair County Engineer is hereby designated Title VI Coordinator for Adair County. 2. The Adair County Title VI Agreement is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required. 3. The Standard Iowa DOT Title VI Assurances are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required. 4. The Title VI Notice to the Public is hereby adopted and shall be posted where other public notices are displayed in the Adair County Courthouse and Adair County Engineer's Office. Furthermore, said notice shall be posted on the official Adair County website. 5. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, U.S. Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964. Roll Call Vote: Walker, aye; Christoffersen, aye; Wedemeyer, aye; Baier, aye; and Hoadley, aye. Approved. **Title VI Non-Discrimination Policy Resolution** – Moved by Baier and seconded by Hoadley to approve **Resolution #2026-07** – Adair County Title VI Non-Discrimination Policy. Be It Resolved that the Adair County Board of Supervisors continues to endorse the Title VI Non-Discrimination Policy as approved on September 26, 2012 and filed with the Office of Employee Services - Civil Rights of the Iowa Department of Transportation on October 3, 2012. This policy names Nick Kauffman, the Adair County Engineer, as the person responsible for initiating and monitoring Title VI activities, preparing reports and performing other responsibilities, as required by 23 Code of Federal Regulation (CFR) Part 200 and 49 CFR Part 21 for Adair County, LPA, (the local public agency). Roll Call Vote: Walker, aye; Christoffersen, aye; Wedemeyer, aye; Baier, aye; and Hoadley, aye. Approved. **Bridge Weight Limit Postings** – Moved by Christoffersen and seconded by Baier to approve **Resolution #2026-08** – Whereas, Adair County has structurally repaired several bridges causing the bridge load limit posting to change, NOW, THEREFORE BE IT RESOLVED BY THE Adair County Board of Supervisors on this 2nd of January 2026 as provided in Sections 321.471, 321.472, Code of Iowa, to erect and/or maintain weight limit signs in advance of the following bridges located on the Federal Aid, Farm to Market, and Local Secondary Road Systems as follows:

Bridge ID	Weight Limit Posting				
74 30 01 27	25	75 30 22 10	14	76 31 04 04	7
74 30 29 03	Closed	75 31 01 02	Legal	76 31 14 08	24
74 31 30 50	Closed	75 31 06 05	24	76 31 31 30	19
74 32 27 70	20	75 31 11 20	Legal	76 32 36 90	19
74 32 36 60	19	75 31 22 04	Legal	76 33 07 50	Legal
74 33 01 32	18	75 32 01 10	26	76 33 28 60	13
74 33 09 30	21	75 32 04 08	20	77 30 11 90	15
74 33 12 07	16	75 32 06 27	Legal	77 30 26 90	Legal
74 33 16 50	11	75 32 31 10	25	77 30 27 20	6
74 33 24 07	25	75 32 33 40	19	77 30 36 01	15
74 33 26 80	21	75 32 35 04	20	77 30 36 08	17
74 33 31 10	25	75 33 09 85	21	77 31 14 50	30
74 33 36 08	12	75 33 14 10	25	77 31 17 30	10
75 30 06 20	10	75 33 25 24	10	77 31 27 55	8
75 30 13 82	15	76 30 07 06	17	77 31 33 25	33
75 30 16 04	16	76 30 18 01	17	77 32 01 10	23
75 30 20 00	25	76 30 26 13	21	77 32 02 60	25
		76 31 01 03	26		

Roll Call Vote: Walker, aye; Christoffersen, aye; Wedemeyer, aye; Baier, aye; and Hoadley, aye. Approved. **Authorizing Personnel to Issue Permits Resolution** – Moved by Wedemeyer and seconded by Baier to approve **Resolution #2026-09** – Authorizing Personnel To Issue Permits. Whereas, The Board Of Supervisors Is Empowered Under Authority Of Sections 321.1 Of The Code Of Iowa To Issue Permits For The Movements Of Machines, Vehicles, Or Loads, Or Combinations Thereof Which Exceed The Maximum Dimensions And/Or Weights Specified In Section 321.452 To 321.466 But Within Limitations Of Chapter 321E Upon Secondary Roads Under It's Jurisdiction, And, Whereas, It Is Important That Such Permits Be Issued By Persons Familiar With The Statutes And Regulations Relating To Such Permits And Also With Limitations Of The County's Roadways, Road Surfaces, And Structures Along The Selected Or Designated Routes, Now, Therefore Be It Resolved By The Adair County Board Of Supervisors That The Adair County Engineer, Nicholas N. Kauffman, And The Following Named Employees Of The Secondary Road Department (Sawyer Hansen, Kevin Pickrell, And Janelle Meisenheimer) Be Authorized To Issue And Sign Special Permits For Movement Of Vehicles Of Excessive Size And Weight Upon Adair County Secondary Roads In Accordance Of Said Chapter 321E. Roll Call Vote: Walker, aye; Christoffersen, aye; Wedemeyer, aye; Baier, aye; and Hoadley, aye. Approved. **Designating County Engineer to Authorize Utility Permits Resolution** – Moved by Walker and seconded by Christoffersen to approve **Resolution #2026-10** – Designation of County Engineer for Utility, Telecommunication Permits. Be It Resolved by the Adair County Board of Supervisors, that effective January 2, 2026, Nicholas N. Kauffman, P.E., Adair County Engineer, be and is hereby designated, authorized, and empowered on behalf of the Adair County Board to execute utility and telecommunication permits on the county Right-of-Way through calendar year 2025, However, if Engineer Kauffman is absent, Sawyer Hansen, the Assistant to the County Engineer, shall approve all utility and telecommunication permits. Roll Call Vote: Walker, aye; Christoffersen, aye; Wedemeyer, aye; Baier, aye; and Hoadley, aye. Approved. **Compensation for Fence** – moved by Baier and seconded by Christoffersen to approve **Resolution #2026-11** – **WHEREAS**, it is sometimes necessary to remove fences to construct projects at locations where additional county road Right-Of-Way has been acquired; **AND WHEREAS**, the landowners incur added expense for the replacement of this fence on the property outside of the newly acquired Right-Of-Way; **AND WHEREAS**, Adair County will compensate the landowners from whom additional Right-Of-Way has been obtained at the rate of

\$ 65.00 per rod for fence of any type that is removed due to the purchase of said new Right-Of-Way. In addition Adair County will compensate the landowners **\$ 150.00 per post** for each additional cornerpost/bracepost combination needed to construct the new fence because of the changes in the fence alignment due to the new construction as determined by the proposed plans. Roll Call Vote: Walker, aye; Christoffersen, aye; Wedemeyer, aye; Baier, aye; and Hoadley, aye. Approved. **Sign Title VI Assurances** – Moved by Wedemeyer and seconded by Christoffersen for the Chair to sign the Title VI Assurances. Approved. **Sign Right-of-way** – Moved by Hoadley and seconded by Baier to approve the right-of-way contract for the W18 Harrison Bridge Project L-LBRW18H—73-01 with Cale and Kathleen Gilman for \$1,020.71. Approved. **Sign Front Page** – Moved by Wedemeyer and seconded by Baier to sign the front page of plans for the W18 Harrison Bridge Project L-LBRW18H—73-01. Approved. **Activities and Maintenance Report** – Engineer Kauffman gave an update to the Board on the following projects: will hopefully bring in the road use agreement with MidAmerican in next week, Herbergers should be back to work after the holiday season, have the Rose Acres and Casey's stub letting in February, discussed the controlled burn at Country Kitchen that will be taking place, working on budgets and close to vacating county line road east of Stuart.

ADJOURNMENT: Moved by Wedemeyer and seconded by Hoadley to adjourn at 9:42 a.m. Approved.

ADAIR COUNTY BOARD OF SUPERVISORS: _____ Jerry Walker, Chairman

ATTEST: _____ Mandy Berg, Auditor